



Town of Reading Meeting Posting with Agenda

RECEIVED
By Town Clerk GP at 3:53 pm, Dec 06, 2023

Board - Committee - Commission - Council:

Town Manager Screening Committee

Date: 2023-12-18

Time: 6:00 PM

Building: Reading Town Hall

Location: Conference Room

Address: 16 Lowell Street

Agenda:

Purpose: Initial Meeting

Meeting Called By: Jacquelyn LaVerde on behalf of Select Board Chair Jackie McCarthy

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

- 6:00 p.m. Call to Order
- 6:05 p.m. Introduction of members.
- 6:10 p.m. Election of Committee Chair and Clerk.
- 6:15 p.m. Presentation by Community Paradigm Associates on the Town Manager search process, Open Meeting Law and Public Records Law requirements.
- 6:25 p.m. Future meeting schedule
- 6:30 pm. Executive Session:
Enter into executive session to in order to approve minutes of executive session meetings convened pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Manager. Not to return to open session.