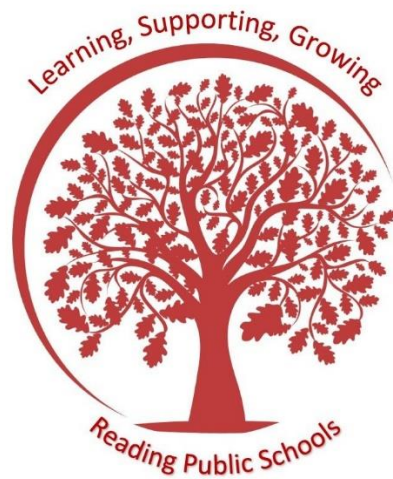


**Reading Public Schools  
School Committee Meeting Packet**

**October 20, 2022**



Open Session 7:00p.m.

RMHS Schettini Library



## Town of Reading Meeting Posting with Agenda

2018-07-16 LAG

### Board - Committee - Commission - Council:

#### School Committee

Date: 2022-10-20

Time: 7:00 PM

Building: School - Memorial High

Location: School Library

Address: 62 Oakland Road

Agenda: Revised

Purpose: Open Session

Meeting Called By: Shawn Brandt, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

|           |    |   |
|-----------|----|---|
| 7:00 p.m. | A. | Call to Order   |
|           |    |   |
| 7:05 p.m. | E. | New Business<br>1. Seal of Biliteracy Overview  |
|           |    |   |
| 7:15 p.m. | B. | Public Comment<br><br>Consent Agenda<br>1. Minutes (10-06-2022)<br>2. Best Buddies Donation<br>3. RMHS Football Donation<br><br>Reports<br>1. Student Advisory Committee<br>2. Assistant Superintendent of Student Services<br>3. Assistant Superintendent of Learning & Teaching<br>4. Director of Finance and Operations<br>5. Superintendent<br>6. Liaison/Sub-Committee |
|           |    |   |
| 7:45 p.m. | C. | Personnel<br>1. Personnel Update  |
|           |    |   |
| 8:15 p.m. | D. | Old Business<br>1. Review and Approve District Improvement Plan Updates (A)   |
|           |    |   |
| 8:45 p.m. | E. | New Business<br>2. Student Advisory Committee Approach Discussion and Liaison Assignment<br>3. Special Education Program Reviews<br>4. Assign Liaison to Symonds Way Exploratory Committee<br>5. Introductory Discussion for Superintendent Goals   |

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

|            |    |                                    |
|------------|----|------------------------------------|
|            |    |                                    |
|            | F. | Information / Correspondence<br>1. |
|            |    |                                    |
| 10:30 p.m. |    | Adjourn                            |

\*\*Times are approximate

### Join Zoom Meeting

<https://readingpsma.zoom.us/j/83657021146>

Meeting ID: 836 5702 1146

**Reading Public Schools  
School Committee Meeting Packet**

**October 20, 2022**



**New Business**

# Reading Public Schools

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*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*

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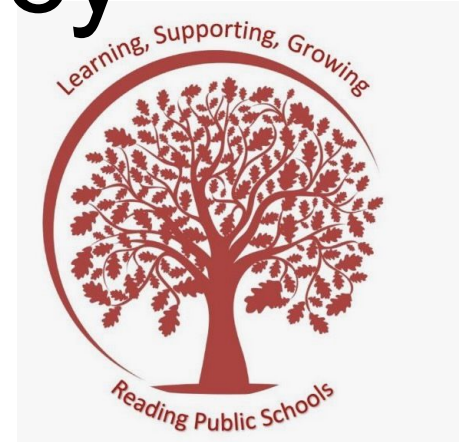
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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: School Committee  
From: Dr. Sarah Hardy  
Date: October 20, 2022  
Re: Biliteracy Program at RPS

In the upcoming School Committee meeting, RMHS world language department head, Danja Mahoney and RMHS Spanish teacher Derrick Ryan will present an overview of the Seal of Biliteracy program that RPS will participate in this year. The packet also includes more information about the program.

# The Massachusetts State Seal of Biliteracy



Dr. Danja Mahoney, RMHS WL Department Chair  
Derrick Ryan, RPS MA Seal of Biliteracy Coordinator  
RPS School Committee Meeting, October 20, 2022

# Massachusetts State Seal of Biliteracy



*The State Seal of Biliteracy is an award provided by state approved districts that recognizes high school graduates who attain high functional and academic levels of proficiency in English and a world language in recognition of having studied and attained proficiency in two or more languages by high school graduation. **Our vision is to help students recognize the value of their academic success and see the tangible benefits of being bilingual.** The State Seal of Biliteracy takes the form of a seal that appears on the transcript or diploma of the graduating senior and is a statement of accomplishment for future employers and for college admissions.*



HONOR YOUR LANGUAGES

# SEAL OF BILITERACY

EARN CREDIT FOR COLLEGE AND CAREER

Available to graduating seniors who demonstrate literacy in English and a partner language

## Why the Seal of Biliteracy?

- **Honor** languages and cultures in our **community**
- **Recognize** student **commitment** to mastering languages
- **Earn** **college credit** for high-level skills in languages
- **Demonstrate** your bilingual skills for **employers/job opportunities**





## College Credit for Seal of Biliteracy

- Bridgewater State University
- Bunker Hill Community College
- Cape Cod Community College
- Massachusetts Bay Community College
- Middlesex Community College
- Mount Wachusett Community College
- North Shore Community College
- Northern Essex Community College
- Salem State University

- The criteria to qualify for the MA Seal of Biliteracy is internationally recognized and is honored by many schools and industries.
- The MA Seal of Biliteracy is aligned with the MA Frameworks for WL Learning.
- Achieving the Seal of Biliteracy is parallel to achieving success on the Common European Framework and the US Defense Language Proficiency Test.

*“Learning another language is not only learning different words for the same things, but learning another way to think about things.”*

– Flora Lewis



**AAPPL**

ACTFL ASSESSMENT OF PERFORMANCE  
TOWARD PROFICIENCY IN LANGUAGES

- or -



**ALIRA**

ACTFL LATIN INTERPRETIVE  
READING ASSESSMENT

Seal of Biliteracy: **4**

Seal with Distinction\*: **5**

Seal of Biliteracy: at least **Intermediate-High in all domains**

Seal with Distinction\*: at least **Advanced Low in all domains**

\*To qualify for the Seal with Distinction, students also need an ELA MCAS score of at least 501.

# Proficiency Assessment



## Novice

- 1 - Novice-Low
- 2 - Novice-Mid
- 3 - Novice-High

## Intermediate

- 4 - Intermediate-Low
- 5 - Intermediate-Mid
- 6 - Intermediate-High

## Advanced

- 7 - Advanced-Low
- 8 - Advanced-Mid
- 9 - Advanced-High



# Class of 2023

Seniors (2023) who wish to take the AAPPL or ALIRA to earn the MA Seal of Biliteracy will be able to do so in December 2022.

This will take place during Flex blocks. Seniors will be informed of this opportunity this week and there will be an informational meeting on Oct 27.





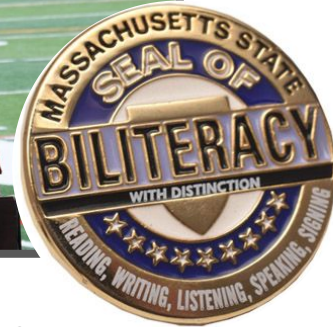
# What will the Seal and other regalia look like?



The Seal is affixed to the diploma or transcript.



Regalia to be worn on graduation day may include a ribbon, a medal, or pin representing the achievement.



# ANY QUESTIONS?

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Please continue to check your school email for information (test practice resources, testing dates, etc.)

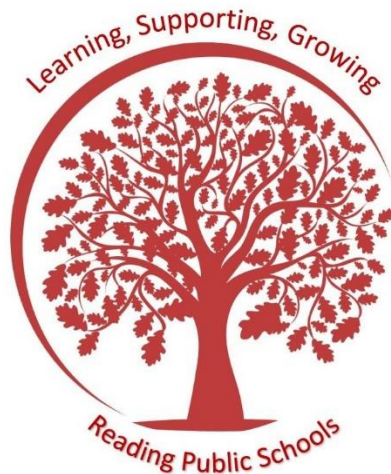
**Contact Information:**

**Dr. Danja Mahoney**, RMHS World Language Department Chair, [danja.mahoney@reading.k12.ma.us](mailto:danja.mahoney@reading.k12.ma.us)

**Mr. Derrick Ryan**, RPS MA Seal of Biliteracy Coordinator, [derrick.ryan@reading.k12.ma.us](mailto:derrick.ryan@reading.k12.ma.us)

# **Reading Public Schools School Committee Meeting Packet**

**October 20, 2022**



**Consent Agenda**





# Town of Reading Meeting Minutes

**Board – Committee – Commission – Council:**

## **School Committee**

Date: 2022-10-06

Time: 7:00 PM

Building: Reading Memorial High School

Location: Library

Address: 62 Oakland Road, Reading, MA

**Members Present:** - Shawn Brandt, Erin Gaffen, Carla Nazzaro, Sarah McLaughlin, Charles Robinson, Tom Wise

**Others Present:** Superintendent Dr. Tom Milaschewski, Susan Bottan, Dr. Sarah Hardy

**Minutes Respectfully submitted by:** Susan E Brown on behalf of the chairperson

**A. Call to order** – At approximately 7:10 pm, Mr. Brandt called the meeting to order and reviewed the agenda

### **E. New Business**

Dr. Milaschewski introduced and congratulated the National Merit Scholarship recipients and gave a brief explanation on what the National Merit Scholarship is.

Dr. Milaschewski introduced the student advisory committee members. The committee is comprised of five students, and Jayda Hayes will serve as the chair of the Student Advisory Committee and an ex-officio non-voting member of the School Committee. Two of the five were in attendance this evening, Jayda Hayes, Chairperson, and Olivia Rotundo, Vice-Chair.

**B. Public comment** – no public comment

Ms. Nazzaro motioned to approved consent agenda, seconded by Mr. Robinson, vote passed 6-0.

### **Reports**

1. Miss Hayes reported on the recent homecoming festivities, which were a success, with the opening of the new turf there has been increased attendance at football, soccer, and field hockey games, many of the sports teams are poised to be in the playoffs this year. There was an anti-bullying BMX assembly, she also mentioned that early decision, early action for college is due November 1<sup>st</sup>, and RMHS has launched smart pass as well.
3. Dr. Hardy reported launching a new program at RMHS beyond tier 1 intervention called Academic Ally, it's an opportunity for students to come to the library to seek out additional assistance in their classes, during study blocks. The library will be staffed with teachers to aid. It's self-selected assistance to help students to feel empowered, but also a teacher can recommend a student for help as well.
4. Ms. Bottan – Food service Director is working with a company that assesses public school nutrition programs, they are working with school principals as well. There will be a survey from Ms. Franzetti being shared with parents and students to use their voices to prepare the November menus. In the four weeks since school has opened at RHMS the participation rate has gone over 70%, and at the middle and elementary level participation has gone up to 59%. Fresh fruit and vegetables being delivered throughout the district has really made an impact, at no cost to the district as part of the state's food service program.

5. Dr. Milaschewski reported on RMHS Track and Field, it's open and up and running, it was closed for "striping" but will be open again to resume tomorrow night. We are waiting on a timeline for the scoreboard.

Dr. Stys and Ms. Wright will present the special education program reviews at the next meeting.

#### **6. Liaison/Sub-Committee**

Update on MSBA, the team met with MSBA on enrollment, they seemed receptive to the idea with our space concerns with modular, RISE etc. They are receptive to the growth in the town, and they are willing to support the wholistic needs of the town.

Dr. King has returned to be interim Director of the RISE program, and Ms. Shone will take on team chair responsibilities.

Ms. McLaughlin reported on RCTV Board met 9/20, summer programing has increased, and Ms. Cuevas provided an update on classes, they are piloting a TA program and looking to expand there is another meeting on 10/27.

Mr. Robinson thanked Mr. Haley for the video of the coalition event on the common, the track naming event will occur on Veteran's Day, Mr. Croft is speaking at Veteran's Day event and will then speak at the track naming event.

Ms. Gaffen reported that the recent SEPAC meeting was successful, the next meeting is 10/18 and hybrid, they are looking for more volunteers, PAIR is meeting on 10/19 at the library at 6 pm.

Mr. Wise reported on the financial forum meeting, which included many of the towns various committees in attendance, there were many presentations, Killam was presented, and Ms. Bottan reported on the school budget. There is a bid on the Walgreen's building to sell it back to the town from the company. The final RAAC meeting is next Wednesday, water and sewer and premium pay are on the agenda for those meetings.

Ms. Nazzaro reported that the permanent building committee met they discussed the potential senior center location options.

Mr. Brandt reported on the Select Board, the Warrant has been closed for November town meeting, and the Killam feasibility study is part of the warrant.

### **C. Personnel**

#### **1. Entry Update**

Dr. Milaschewski gave some context on the new principals presenting an overview of how they have approached their entry, and what they have learned in the first few weeks of school.

Ms. Rubino presented that she had met with families, staff, she held an event to get to know Parker families over the summer, she has met with students and curriculum leaders, she participated in the fall fair, she has attended PTO meetings, she recently started Principal student counsel to help them feel a strong sense of belonging, there have been numerous successful events with great student/family participation. She is looking to dig into current data to provide the maximum support, and to continue to strengthen relationship with the Boston students and families.

Ms. Gallegos presented that phase one was getting to know the families, and teachers and staff at Barrows, meeting with the fifth grade and getting their feedback on the school, she held a get to know the principal day over the summer. Phase 2 is looking into new curriculum starting, working with Central Office, PTO's. The staff is committed to the education of each student. She meets with the students each Friday, and they feel that there is nothing they want to change and have a strong sense of belonging at Barrows.

Ms. Schwartz presented that she was fortunate to learn from Dr. King and participate in the classrooms and learning about staff and students in the end of the previous school year. The last several months has been meeting with caregivers and families to hear what they are looking for, meeting with students, hosting events with families before the school year started, attending PTO meetings, engaging with students, in classrooms, and in social settings. New tradition at Wood End is think about it Thursday. The staff is dedicated to the students of Wood End. Moving to the next phase, she will be assessing the various data, and working with the faculty to continue supporting the students, strengthening the relationship with the Boston families.

Dr. King presented on the RISE program. She has visited every classroom in RISE, met all the students, she met with staff and related service providers, and looking into strengths and weaknesses, there will be a newsletter forthcoming, there will be staff meetings, and PD 2x a month for the staff, all staff will be included. There will be new systems of practice shifting the focus on the leadership team to meet the needs of all our students.

#### **D. Old Business**

##### **1. Review and Approve RMHS Handbook Updates**

Mr. Brandt gave an overview of the updates on the new handbook

Ms. Nazzaro motioned to approve the RMHS Handbook changes, seconded by Mr. Wise. Before the vote, there was a brief discussion

**Vote passed 6-0**

#### **E. New Business**

##### **3. Assign Voting Delegate for MASS/MASC Joint Conference (A)**

Mr. Brandt gave a brief overview of what this entails, he asked if any of the committee members can attend the assembly, observed that it is not required. No members are available to attend the conference and thus no action was taken to assign a delegate.

#### **4. School Year 2022 MCAS results**

Dr. Hardy presented on the MCAS results for the district for the 2022 SY. The presentation in its entirety is available in the packet.

#### **Brief recess at 9:30 reassembled at 9:36**

#### **5. District Improvement Plan**

Dr. Milaschewski went through the Improvement Plan to outline what we are doing as a district to meet the goals outlined within the District Strategic Plan. The plan in its entirety is available in the packet.

#### **6. October Enrollment Update**

Ms. Bottan reported on the enrollment by demographic, grade, school, the report is reviewed and reconciled and becomes the final SIMS report at the end of October. The full report is available in the packet.

#### **7. Town/School Agreement related to EOY report**

Ms. Bottan reported on the town/school agreement, it's required by the Department of Elementary Secondary Education, it's asking for what the town is spending on behalf of the schools. There is a copy of the agreement and a revised agreement in the packet.

Ms. Nazzaro motioned to approve the town/school agreement as included in the packet to become effective for FY23 end of year reporting. Seconded by Mr. Wise.

There was some discussion surrounding the agreement and clarifying the impact of this new language. Vote passed 6-0

#### **8. End of year summary and budget Transfers**

The school department ended the school year with a surplus which has been returned back to the town as free cash. Additional funds were returned to the town by closing out open purchase orders from FY15 to FY21. The report is available in the packet for review.

Some discussion took place recognizing Ms. Bottan's contributions in managing the budget so effectively.

Ms. Nazzaro motioned to approve the transfer of \$444,584 dollars from the regular day cost center to the following cost center, \$327,530 to special education, \$23,485 to facilities, \$21,679 to school health, \$14,146 to athletics, \$547 to extracurricular, \$20,196 to technology. Motion seconded by Ms. Gaffen.

No further discussion vote passed 6-0.

Ms. Gaffen motioned to adjourn, seconded by Mr. Robinson, vote passed 6-0.

Meeting adjourned at 10:43 pm

<https://youtu.be/o6vuxbsCM-A?t=664>

# Reading Public Schools

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*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Allison Wright, Director of Special Education  
Date: October 20, 2022  
Re: Best Buddies Donation

Reading Public Schools received a donation of \$3600 from Carl McFadden for the Best Buddies Program. The goal of the Best Buddies program is to focus on inclusion and to create meaningful connections with between our students with and without disabilities. Best Buddies will raise awareness, foster friendships and inclusion, boost self-esteem, and provide engaging social opportunities. The donation will be used for to fund stipends for the two advisors of Best Buddies to help lead 1-2 social activities a month either in school or in the community.

# Friends of Reading Football



**P.O. Box 324, Reading, MA 01867**

[www.rmhsfootball.com](http://www.rmhsfootball.com)

---

October 5, 2022

Dr. Thomas Milaschewski  
Superintendent  
Reading Public Schools  
62 Oakland Road  
Reading, MA 01867  
RE: Football Coach Martin Leik,

Dear Dr. Milaschewski and the Members of the Reading School Committee,

The Friends of Reading Football (FORF) proudly support the Reading Memorial High School Football program. In an effort to show our continuing support to RMHS coaching staff we would like to donate the funds here, to the Reading School Committee, for the purpose of paying Coach Martin Leik, as stipend for the 2022 Fall football season.

Based on our records, understanding and discussions with Coach Fiore, please accept and process this check for \$2,702.49, as compensation as Football Coach for the 2022 Fall season.

Please find here, accept, and disburse a \$2,702.49 check for distribution to Martin Leik.

Regards,

A handwritten signature in black ink, appearing to read 'Julie Swanson'. The signature is fluid and cursive, with a large initial 'J'.

Julie Swanson

Co-President FORF

Cc:

Sharon Angstrom, Finance Director  
Thomas Zaya, Assistant Principal, Athletic Director  
John Fiore, Head Coach

# Friends of Reading Football



**P.O. Box 324, Reading, MA 01867**

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October 5, 2022

Dr. Thomas Milaschewski  
Superintendent  
Reading Public Schools  
62 Oakland Road  
Reading, MA 01867  
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Regards,

Julie Swanson

Co-President FORF

Cc:

Sharon Angstrom, Finance Director  
Thomas Zaya, Assistant Principal, Athletic Director  
John Fiore, Head Coach



# Friends of Reading Football



**P.O. Box 324, Reading, MA 01867**

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October 5, 2022

Dr. Thomas Milaschewski  
Superintendent  
Reading Public Schools  
62 Oakland Road  
Reading, MA 01867  
RE: Football Coach David Erwin,

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Regards,



Julie Swanson

Co-President FORF

Cc:

Sharon Angstrom, Finance Director  
Thomas Zaya, Assistant Principal, Athletic Director  
John Fiore, Head Coach

# **Reading Public Schools School Committee Meeting Packet**

**October 20, 2022**



**Personnel**

# Reading Public Schools

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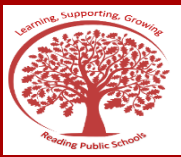


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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Michelle Roach, Human Resources Director  
Date: October 18, 2022  
Re: Human Resources Quarterly Update

During the School Committee meeting on October 20th, we will review the Human Resources Quarterly Dashboard. It is inclusive of all relevant human resource actions between July 1, 2022, through October 20, 2022.

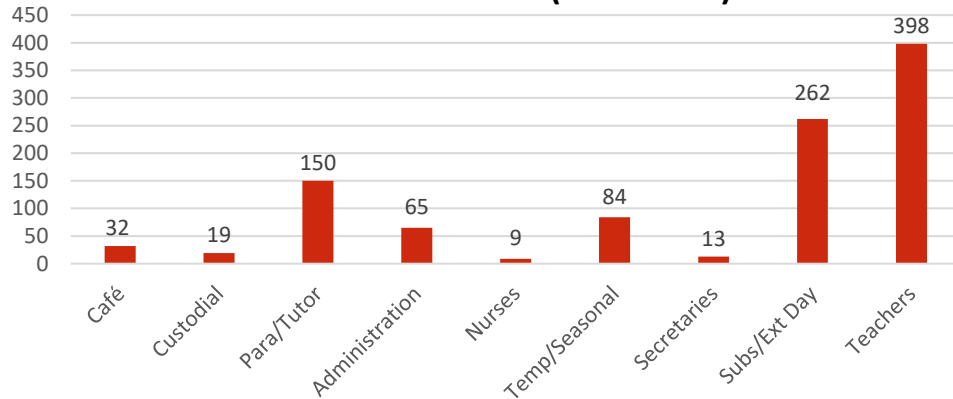


# Reading Public Schools Human Resources Dashboard

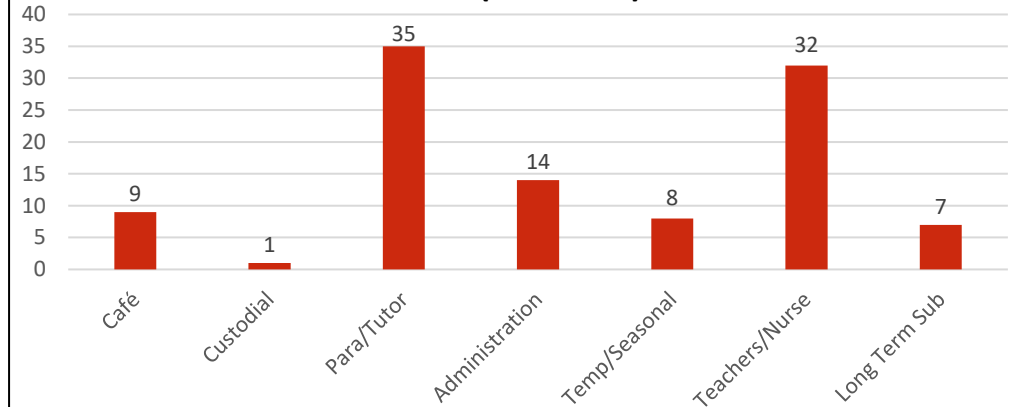
October 2022

SY 2022-2023

**District Headcount (1032 Total)**



**New Hires (106 Total)**



\* 47 substitutes and Extended Day Teachers/Helpers were hired during this period.

**Current Open Positions**

**15**

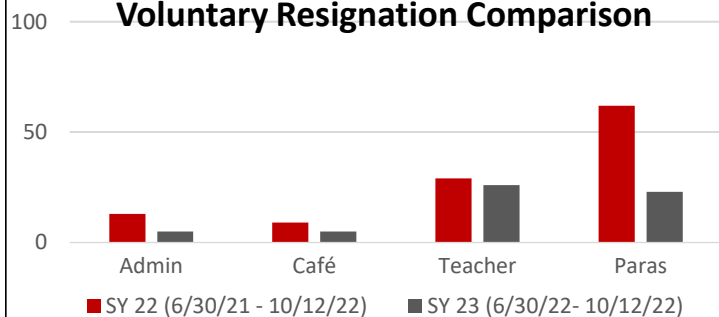
**Transfers**

**7**

**Waivers**

**13**

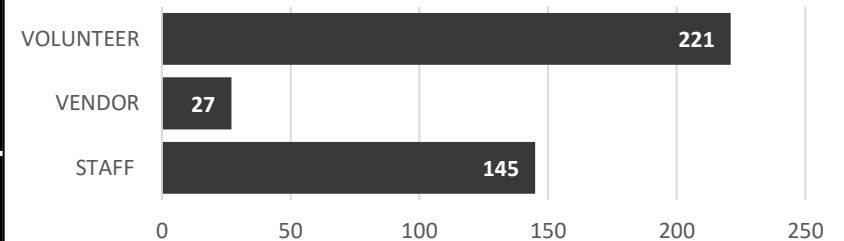
**Voluntary Resignation Comparison**



Left graph depicts SY21-22 and SY22-23 voluntary resignations between June 30 and October 12

58 resignations effective 6/30/22; a significant decrease from prior year (103 voluntary resignations effective 6/30/21)

**CORIs (393 Total)**



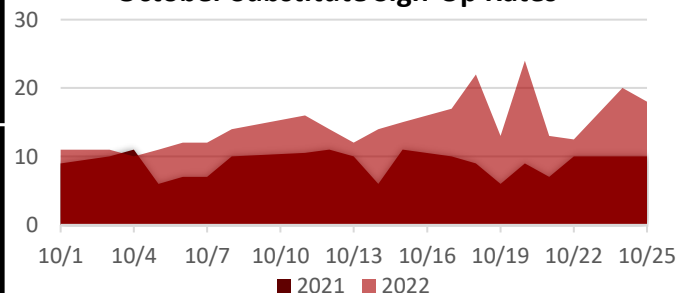
**Leaves By Category (28 Total)**

|                                     | Personal | Medical | Maternity/Parental |
|-------------------------------------|----------|---------|--------------------|
| Completed                           | 1        | 3       | 0                  |
| Current                             | 0        | 12      | 4                  |
| Anticipated                         | 1        | 2       | 5                  |
| Completed Long-Term Sub Assignments |          |         | 0                  |
| Active Long-Term Substitutes        |          |         | 8                  |
| Unfilled Long-Term Sub Assignments  |          |         | 0                  |

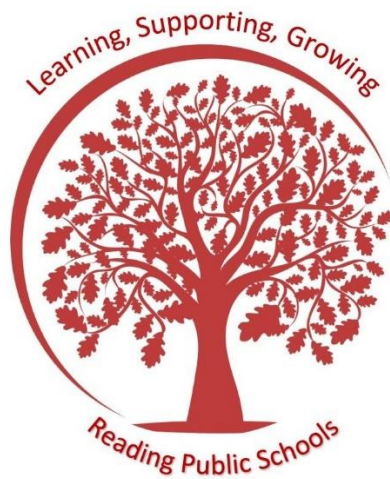
Right graph compares number of substitutes who signed up for positions in October SY21-22 vs SY22-23

Piloting increased rate for identified higher need days

**October Substitute Sign-Up Rates**



**Reading Public Schools**  
**School Committee Meeting Packet**  
**October 20, 2022**



**Old Business**

# Reading Public Schools

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: School Committee  
From: Dr. Thomas Milaschewski, Superintendent of Schools  
Date: October 20, 2022  
RE: District Improvement Plan Update

During the October 20<sup>th</sup> School Committee meeting, we will present an updated version of the District Improvement Plan that reflects the feedback provided by the Committee during the October 6<sup>th</sup> School Committee meeting. The updated District Improvement Plan will include some tweaks in the initiatives and evidence of progress sections to be more specific and directional.

**Reading Public Schools  
School Committee Meeting Packet**

**October 20, 2022**



**New Business**



Administrative Offices  
82 Oakland Road  
Reading, MA 01867  
781 944-5800

## READING SCHOOL COMMITTEE

Shawn Brandt Chair  
Carla Nazzaro Vice-Chair

Erin Gaffen  
Sarah McLaughlin  
Charles Robinson  
Thomas Wise

Thomas Milaschewski, Ed.D.  
Superintendent of Schools

TO: Reading School Committee

FROM: Shawn Brandt, Reading School Committee Chair

DATE: October 17, 2022

TOPIC: Student Advisory Committee Approach Discussion and Liaison Assignment

In our October 20<sup>th</sup> meeting, we will share the feedback received about how best to proceed with the recently-formed Student Advisory Committee, a draft plan for engagement with the group, and potentially assign a liaison to work directly with the SAC for planning purposes throughout the year.



# Reading Public Schools

*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: School Committee  
From: Dr. Jennifer Stys,  
Date: October 20, 2022  
Re: Program Reviews

Over the past year, we have contracted with outside consultants to review several of our Special Education programs - REACH, SOAR, SAIL, and EMBARC. The consultants have completed their reviews of these four programs and a program review of R.I.S.E. is currently ongoing. The data from these program reviews will help us to ensure that all our students are receiving the highest quality of programming and education in the Reading Public Schools.

The district has met with various stakeholders to provide an overview of the executive summaries of the program reviews that include findings and recommendations. These stakeholder groups included district/school leadership, program staff, program parents/caregivers, and SEPAC. At the October 20th School Committee meeting, we will present a summary of the findings, recommendations, and next steps to the Committee.

# Program Review

---

## Executive Summary and Next Steps



# Setting The Stage: Tiered Focused Monitoring (TFM)

## Scope of Tiered Focused Monitoring

District/charter schools are reviewed every six years through Tiered Focused Monitoring - 3 years focused on Special Education (SE) and 3 years focused on Civil Rights (CR). This review process emphasizes elements most tied to student outcomes. There is also a TFM for homeless, military and foster families.

Universal Standards address:

- Licensure and professional development
- Parent/student/community engagement
- Facilities and classroom observations
- Oversight
- Time and learning
- Equal access



# Belief and Urgency

All students feel that one's authentic self is seen, valued, affirmed, and connected by/to the school and district.

The urgency is the lives of children and an obligation to ensure that students receive the education they need and deserve in the least restrictive environment with instruction based in evidenced based practices.



# Programs

- Reviewed 2021-2022 School Year
  - SAIL
  - SOAR
  - REACH
  - EMBARC
- Currently Reviewing 2022-2023 School Year
  - RISE
- Next Reviews
  - LEAD
  - Learning Center
  - Reading Evaluation and Instructional Practices



# Goals of Program Reviews

- Develop and calibrate the strengths and weaknesses of our programming from an outside perspective
- Ensure evidence based practices and action steps to inform us of strategies, systems and staffing to improve student outcomes
- Consistency within and across systems and practices to impact student outcomes
- Create clear, measurable, transparent outcomes
- Provide clear reports on progress and next steps



# This is just the beginning

Published on February 25, 2015



# Tiered Focused Monitoring (TFM) Requirements

## State Requirements

**SE 56 - Special education programs and services are evaluated**

Special education programs and services are regularly evaluated.

### What is required:

Documents

Interviews

## Federal Requirements

M.G.L. c. 69, section 1A

M.G.L. c. 69, section 1I

M.G.L. c. 71B, section 3



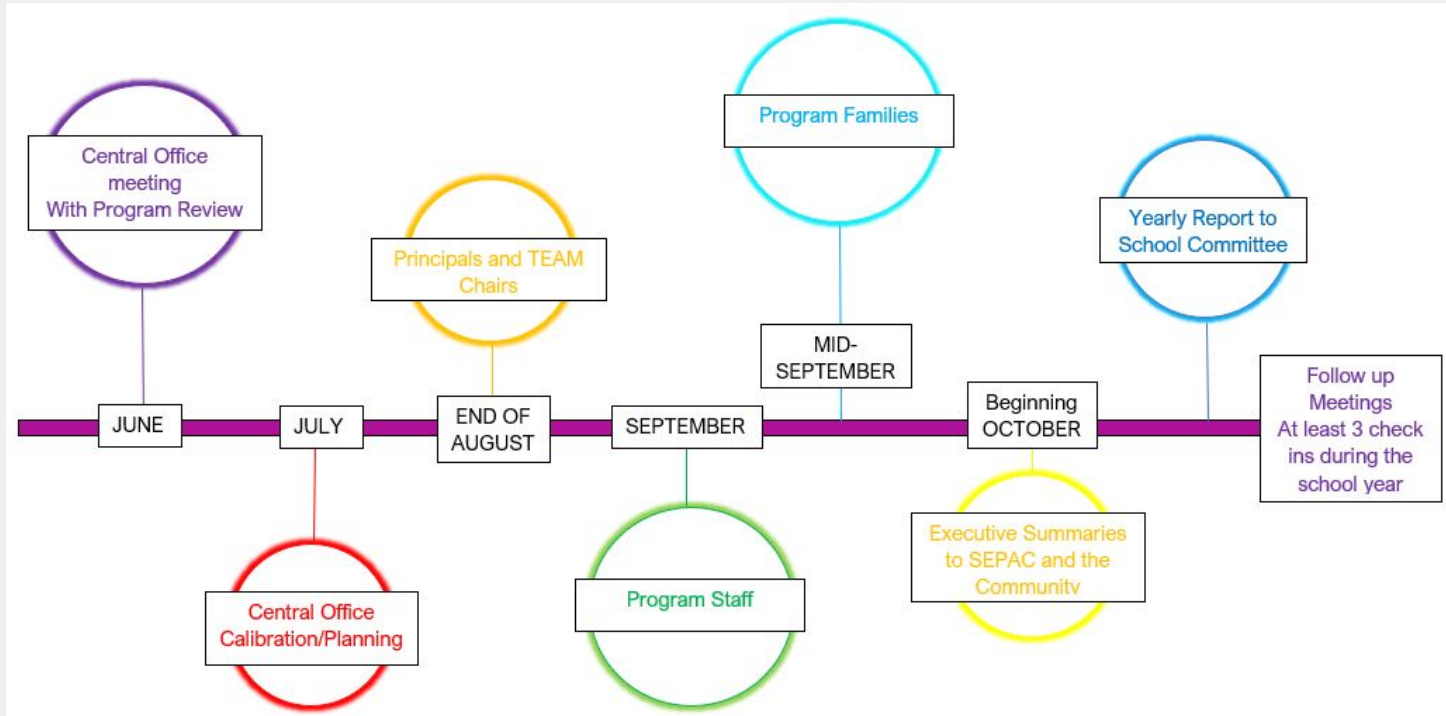


# Components of the evaluations

- Observations
- File/Documentation review
- Interviews with staff and families
- Meetings with administration
- Drafting of Full Report
- Drafting of Executive Summary



# Timeline of Program Review Next Steps



# Program Review Themes

**Ensure vertical  
alignment K-12**

**Ensure consistent  
instructional  
practices**



**Support effective  
transition planning**

**Develop consistent  
programmatic  
professional development**

**Support paraprofessionals and the  
general education staff to build  
effective practices**



# Focus Areas for Vertical Alignment

- **Program Oversight**
  - Team Chairs with Northshore Consortium (Sally Smith, M. Ed. and Patric Barbieri, M. Ed.)
- **Program Alignment**
  - Rigorous and evidenced based curriculum and data collection with clear and common mission, vision and transition planning
- **Transition**
  - Transition Specialist
  - Planning
  - Assessment



# What you can expect this year...

- **Publishing summaries and meetings as requested**
- **Program Oversight**
  - REACH: Kelly DiCato
  - SAIL/EMBARC: Tina Nutter and Adam Blaustein
  - SOAR: Melissa Forbes
  - LEAD: Renee Limauro
- **Communication with staff and families**



# What you can expect this year...

- **Meetings with stakeholders**
  - Program Descriptions
  - Exit/Entrance Criteria
  - Referral Process
  - Curriculum and Data Collection
- **Budget analysis/Staffing needs**
- **Implementation and Training**
- **Reports to School Committee**





Administrative Offices  
82 Oakland Road  
Reading, MA 01867  
781 944-5800

## READING SCHOOL COMMITTEE

Shawn Brandt Chair  
Carla Nazzaro Vice-Chair

Erin Gaffen  
Sarah McLaughlin  
Charles Robinson  
Thomas Wise

Thomas Milaschewski, Ed.D.  
Superintendent of Schools

TO: Reading School Committee

FROM: Shawn Brandt, Reading School Committee Chair

DATE: October 17, 2022

TOPIC: Symonds Way Exploratory Committee Liaison Assignment

Town Manager Fidel Maltez reached out recently to ask that we appoint a liaison to the newly formed "Symonds Way Exploratory Committee," an ad hoc advisory committee to the Select Board. The charge for this new committee as provided by Town Manager Maltez follows this memo.

In our meeting on October 20<sup>th</sup>, I will solicit interest in serving as the School Committee's ex-officio member on the Symonds Way Exploratory Committee and assign a liaison.

## Symonds Way Exploratory Committee (SWEC) Charge

**Authority** The Symonds Way Exploratory Committee (SWEC) is an ad hoc committee appointed by the Reading Select Board.

**Membership** The SWEC will have seven (7) members composed as follows:

- 1 Select Board Member (ex-officio, appointed by the Select Board)
- 1 Recreation Committee Members (ex-officio, appointed by the Recreation committee)
- 1 Community Planning & Development Commission (CPDC) Member (ex-officio, appointed by the CPDC committee)
- 1 Conservation Committee Member (ex-officio, appointed by the Conservation committee)
- 1 Permanent Building Committee Member (ex-officio, appointed by the Permanent Building Committee)
- 1 School Committee Member (ex-officio, appointed by the School committee)
- 1 Council on Aging Member, or Senior Advocate (ex-officio, appointed by the Council on Aging)

In order to help the Committee carry out its purpose, the Select Board invites the following staff will lend their professional guidance and advice to the Committee.

- Town Manager
- Superintendent of Schools
- Town Accountant
- Assistant Town Manager
- Community Development Director
- Administrative Services Director
- Procurement Officer
- Community Services Director

Meetings will be recorded and administrative support will be provided by Town Hall staff (scheduling and posting meetings, taking minutes, etc.)

**Purpose** The purpose of this committee is to serve as an advisory committee to the Reading Select Board for the purpose of recommending the best options for uses of the land for our community, understanding the needs of the community, located on Symonds Way.



SWEC shall gather input from its members and the Reading residents as to what the property should look like and its functionality. SWEC will hold regular meetings and community outreach, SWEC will gather, analyze, and organize information for future planning decisions related to the best uses for this property.

The Committee shall consider the following:

1. Best uses to serve as many residents as possible
2. Using public funds and grants where possible towards development
3. Private/public partnerships to develop the property

The first task of SWEC will be to define the best use for the property. SWEC will provide feedback on potential physical layouts on the property developed by SV Design Architects and funded by Town Meeting on April 2022. If a private/public partnership is deemed appropriate, the SWEC will work with Reading Town Hall staff to develop and review a Request for Proposals (RFP) for private developers to invest in the property. Once proposals are received, and with the help of Reading Town Hall Staff, SWEC will help review and evaluate the submittals to the RFP. The Committee will offer recommendations for potential funding options, if pursuing public development.

|                    |  |
|--------------------|--|
| <b>Deliverable</b> | The Committee shall begin its work in December 2022 and shall submit multiple options for development recommendations using an evaluation scheme to be determined by the committee to the Select Board no later than August 31, 2023 unless another date is agreed to by the Select Board. If approved by the Select Board, the Committee shall present its development recommendations to Subsequent Town Meeting in November 2023. |
| <b>Sunset</b>      | The Committee shall sunset on June 30, 2024 but may be extended by a Select Board vote.  |
| <b>Public Body</b> | The meetings and deliberations of the Committee shall be subject to the Open Meeting Law.  |

# Reading Public Schools

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*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*

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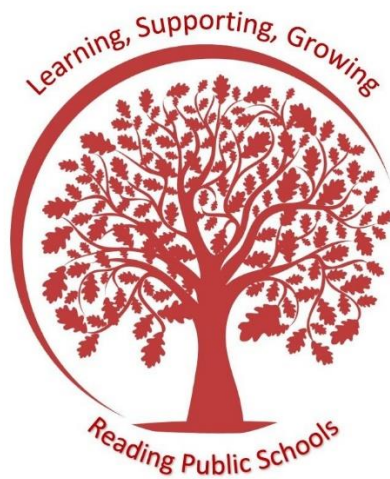
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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: School Committee  
From: Dr. Thomas Milaschewski, Superintendent of Schools  
Date: October 20, 2022  
Re: Superintendent Goals 22-23

During the October 20<sup>th</sup> School Committee meeting, I will share the broad focus areas of draft Superintendent goals for the 2022-2023 school year. I am hoping for the School Committee to provide input and feedback on the direction of the goals. I plan to present a finalized version of the goals during the November 3<sup>rd</sup> School Committee meeting for approval.

**Reading Public Schools**  
**School Committee Meeting Packet**  
**October 20, 2022**



Calendar

SY22-23 School Committee Calendar

| Month   | Date       | Topic   | Presenter(s)  |
|---|------------|---|---|
| July Social Media Coordinators - Shawn Brandt & Sarah McLaughlin    |            |   |   |
| July  | 7/7/2022   |   |   |
|   |            |   |   |
|   | 7/14/2022  | Finalize Committee & Liaison Assignments<br>Appointment of Superintendent to Collaborative Boards<br>- SEEM Collaborative<br>- Northshore Education Consortium<br>Educational Leadership Partnership w/ Salem State<br>Superintendent Review Timeline Discussion (A)  | School Committee<br><br>School Committee<br><br>Superintendent<br>Superintendent & School Committee   |
|   | 7/21/2022  |   |   |
|   |            |   |   |
|   | 7/28/2022  |   |   |
| August Social Media Coordinators - Tom Wise & Chuck Robinson        |            |   |   |
| August  | 8/4/2022   | Strategic Offsite   | Administration & School Committee   |
|   |            |   |   |
|   | 8/11/2022  | MSBA Deliverables - Educational Profile and Enrollment Forecast<br>Capital Plan Update<br>DESE District Review<br>Discussion on Policy CHCA - Handbook Terminology / Consistency  | Administration<br>Administration<br>Superintendent<br>Superintendent & School Committee   |
|   | 8/18/2022  | No Meeting Planned  |   |
|   |            |   |   |
|   | 8/25/2022  | No Meeting Planned  |   |
|   | 8/29/2022  | Beginning of School / Summer Update<br>Review and Approve RMHS Handbook (A)<br>Public Hearing: Killam Discussion<br>Draft Town Meeting Warrant Article for Killam Review & Discussion   | Administration<br>RMHS Administration<br>School Committee & Permanent Building Committee<br>School Committee & Permanent Building Committee   |
| September Social Media Coordinators - Erin Gaffen & Carla Nazzaro   |            |   |   |
| September   | 9/1/2022   | No Meeting Planned  |   |
|   |            |   |   |
|   | 9/5/2022   | Labor Day   |   |
|   |            |   |   |
|   | 9/8/2022   | Public Hearing: Killam Discussion   | School Committee & Killam School Building Committee   |
|   |            |   |   |
|   | 9/14/2022  | Elementary Open House   |   |
|   |            |   |   |
|   | 9/15/2022  | Extended Day Staff Compensation Update<br>Killam Feasibility Study Warrant Article Discussion and Vote (A)<br>Killam Warrant Article Intro Discussion and Vote (A)<br>2022-2023 District Strategic Plan Discussion and Vote (A)<br>District Handbook Review and Vote (A)  | Administration<br>School Committee<br>School Committee<br>Administration<br>Administration  |
|   | 9/21/2022  | School Committee posted to attend Financial Forum   | Finance Committee   |
|   | 9/22/2022  | Middle School Open House  |   |
|   |            |   |   |
|   | 9/27/2022  | Last Day to Close November Town Meeting Warrant   |   |
|   |            |   |   |
|   | 9/28/2022  | High School Open House  |   |
|   | 9/29/2022  | No Meeting Planned  |   |
| October Social Media Coordinators - Sarah McLaughlin & Shawn Brandt |            |   |   |
| October   | 10/6/2022  | Recognition of National Merit recipients<br>Introduction of RMHS Student Advisory Committee<br>Entry Updates<br>Review and Approve RMHS Handbook<br>Assign Voting Delegate(s) for MASS / MASC Joint Conference<br>2022 MCAS Results Overview and Discussion<br>District Improvement Plan Review<br>October Enrollment Update<br>Town / School Agreement related to End of Year Report, vote on revisions<br>FY22 EOY Financial Summary and budget transfers | Administration<br>Administration<br>Principals Gallegos, Rubino, Schwartz; RISE Director Dr. King<br>Administration<br>School Committee<br>Administration<br>Administration<br>Administration<br>Administration<br>Administration |
|   | 10/10/2022 | Columbus Day  |   |
|   |            |   |   |
|   | 10/13/2022 | No Meeting Planned  |   |
|   |            |   |   |
|   | 10/20/2022 | Personnel Update<br>Review and Approve District Improvement Plan Updates (A)<br>Introduce and Discuss Draft Superintendent Goals<br>Student Advisory Committee Approach Discussion and Liaison Assignment<br>Special Education Program Reviews<br>Assign Liaison to Symonds Way Exploratory Committee   | Administration<br>Administration<br>Administration<br>School Committee<br>Administration<br>School Committee  |
|   | 10/26/2022 | School Committee Posted to Attend Financial Forum   | Finance Committee   |
|   | 10/27/2022 | No Meeting Planned  |   |

SY22-23 School Committee Calendar

| Month   | Date       | Topic   | Presenter(s)  |
|---|------------|---|---|
| November Social Media Coordinators - Tom Wise & Chuck Robinson      |            |   |   |
| November  | 11/3/2022  | (Placeholder) School Committee Meeting                                  | Administration & School Committee                       |
|   | 11/7/2022  | No Meeting Planned  |   |
|   | 11/10/2022 | Veteran's Day   |   |
|   | 11/14/2022 | Town Meeting  |   |
|   | 11/17/2022 | Town Meeting  |   |
|   | 11/21/2022 | Town Meeting  |   |
|   | 11/24/2022 | Thanksgiving  |   |
|   | 11/28/2022 | Town Meeting  |   |
| December Social Media Coordinators - Erin Gaffen & Carla Nazzaro    |            |   |   |
| December  | 12/1/2022  | (Placeholder) School Committee Meeting                                  | Administration & School Committee                       |
|   | 12/8/2022  |   |   |
|   | 12/15/2022 | (Placeholder) School Committee Meeting                                  | Administration & School Committee                       |
|   | 12/22/2022 |   |   |
|   | 12/26/2022 | Winter Recess   |   |
|   | 12/29/2022 | Winter Recess   |   |
| January Social Media Coordinators - Sarah McLaughlin & Shawn Brandt |            |   |   |
| January   | 1/5/2023   | (Placeholder) FY24 Budget Night 1                                       | Administration & School Committee                       |
|   | 1/9/2023   |   |   |
|   | 1/12/2023  | (Placeholder) FY24 Budget Night 2                                       | Administration & School Committee                       |
|   | 1/16/2023  | Martin Luther King Jr. Day  |   |
|   | 1/19/2023  | (Placeholder) Public Hearing: FY24 Budget                               | Administration & School Committee                       |
|   | 1/23/2023  |   |   |
|   | 1/26/2023  | (Placeholder) FY24 Budget Final Vote                                    | Administration & School Committee                       |
| February  | 1/30/2023  |   |   |
|   | 2/2/2023   |   |   |
|   | 2/6/2023   |   |   |
|   | 2/9/2023   | (Placeholder) School Committee Meeting                                  | Administration & School Committee                       |
|   | 2/13/2023  |   |   |
|   | 2/16/2023  |   |   |
|   | 2/20/2023  | President's Day / February Recess                                       |   |
| March   | 2/23/2023  | February Recess   |   |
|   | 2/27/2023  |   |   |
|   | 3/1/2023   | (Placeholder) School Committee Budget Presentation to Finance Committee | Superintendent, Director of Finance, & School Committee |
|   | 3/2/2023   | (Placeholder) School Committee Meeting                                  | Administration & School Committee                       |
|   | 3/6/2023   |   |   |
|   | 3/9/2023   |   |   |
|   | 3/13/2023  |   |   |
| March   | 3/16/2023  | (Placeholder) School Committee Meeting                                  | Administration & School Committee                       |
|   | 3/20/2023  |   |   |
|   | 3/23/2023  |   |   |
|   | 3/27/2023  |   |   |

SY22-23 School Committee Calendar

| Month | Date      | Topic   | Presenter(s)                      |
|-------|-----------|---|-----------------------------------|
|       | 3/30/2023 | (Placeholder) School Committee Meeting                      | Administration & School Committee |
|       |           | April Social Media Coordinators - Tom Wise & Chuck Robinson |                                   |
|       | 4/3/2023  |   |                                   |
|       | 4/6/2023  |   |                                   |
|       | 4/10/2023 |   |                                   |
| April | 4/13/2023 | (Placeholder) School Committee Meeting                      | Administration & School Committee |
|       | 4/17/2023 | Patriot's Day / April Recess                                |                                   |
|       | 4/20/2023 | April Recess  |                                   |
|       | 4/24/2023 | Town Meeting  |                                   |
|       | 4/27/2023 | Town Meeting  |                                   |
|       |           | May Social Media Coordinators - TBD                         |                                   |
|       | 5/1/2023  | Town Meeting  |                                   |
|       | 5/4/2023  | Town Meeting  |                                   |
|       | 5/8/2023  | (Placeholder) School Committee Meeting                      | Administration & School Committee |
|       | 5/11/2023 | Elementary Open House                                       |                                   |
| May   | 5/15/2023 |   |                                   |
|       | 5/18/2023 | Middle School Open House                                    |                                   |
|       | 5/22/2023 |   |                                   |
|       | 5/25/2023 | (Placeholder) School Committee Meeting                      | Administration & School Committee |
|       | 5/29/2023 | Memorial Day  |                                   |
|       |           | June Social Media Coordinators - TBD                        |                                   |
|       | 6/1/2023  |   |                                   |
|       | 6/4/2023  | RMHS Graduation   |                                   |
|       | 6/5/2023  |   |                                   |
|       | 6/8/2023  | (Placeholder) School Committee Meeting                      | Administration & School Committee |
| June  | 6/12/2023 |   |                                   |
|       | 6/15/2023 |   |                                   |
|       | 6/19/2023 | Juneteenth  |                                   |
|       | 6/22/2023 | (Placeholder) School Committee Meeting                      | Administration & School Committee |
|       | 6/26/2023 |   |                                   |
|       | 6/29/2023 |   |                                   |
|       |           | July Social Media Coordinators - TBD                        |                                   |