



Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

Select Board

Date: 2022-06-28

Time: 7:00 PM

Building: Reading Town Hall

Location: Select Board Meeting Room

Address: 16 Lowell Street

Agenda:

Purpose: General Business

Meeting Called By: Caitlin Nocella on behalf of Chair Mark Dockser

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

	<p><i>This Meeting will be held in-person in the Select Board Meeting Room at Town Hall and remotely on Zoom. It will also be streamed live on RCTV as usual.</i></p> <p>Join Zoom Meeting https://us06web.zoom.us/j/84359421283</p> <p>Meeting ID: 843 5942 1283 One tap mobile +16465588656,,84359421283# US (New York) +16465189805,,84359421283# US (New York)</p> <p>Dial by your location +1 646 558 8656 US (New York) +1 646 518 9805 US (New York) Meeting ID: 843 5942 1283 Find your local number: https://us06web.zoom.us/u/kerSfijwlk</p>	PAGE #
7:00	Overview of Meeting	
7:05	Public Comment	
7:10	SB Liaison & Town Manager Reports	
7:20	Fire Department Staff Report	4
7:40	Discuss and Vote to Adopt Regional Affordable Housing Inter-Municipal Agreement	12

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



Town of Reading Meeting Posting with Agenda

8:00	Vote on ARPA Funding Request for Maillet, Sommes and Morgan Stormwater Wetlands	25
8:15	Vote on ARPA Funding Request to Complete Land Surveys for Potentially Gifted Land on Sanborn Lane	32
8:30	Vote on Symonds Way Exploratory Committee	34
9:00	Discuss and Vote on Request from Board of Health to Submit Special Legislation to increase members from 3 to 5	36
9:05	Vote to Appoint Select Board member to the Killam School Building Committee	37
9:15	Discussion of VASC Interview Process	
9:30	VASC Report and Vote on Volunteer appointments	45
9:45	Discuss Future Agendas	131
9:50	Approve Meeting Minutes	
10:00	Executive Session Purpose 7: To Comply with Section 22 of the OML – approve and review February 13, 2019 and March 26, 2019 minutes for release	



Office of the Town Manager
16 Lowell Street
Reading, MA 01867

781-942-9043

townmanager@ci.reading.ma.us
www.readingma.gov/town-manager

To: Select Board
From: Fidel A. Maltez
Date: June 23, 2022
RE: Town Manager Memo for June 28th, 2022 Meeting

The excitement of the summer continues in Reading! As I write this memo, we are putting the final touches on our Select Board Retreat which will be on Saturday June 25 at 8:00 AM at the Reading Public Library. Porchfest is scheduled for June 25 starting at 12 PM and it promises to be a fun filled event for our entire community.

At our meeting, our Community Development Director will present a Regional Affordable Housing Intermunicipal Agreement. This work will be contracted out to Anser Advisory under housing consulting services and replaces a Town Staff who will be retiring on June 30, 2022.

The Select Board will be asked to vote on two time-sensitive ARPA funding requests. The first request is to fund the design for the Maillet, Sommes and Morgan Stormwater Wetlands at \$77,000. This funding will help us advance the design for this critical project forward, in anticipation of several large funding requests submitted to the State and Federal governments. The second request is more modest, \$8,000 to survey and research 0 Sanborn Lane for potential transfer to the Conservation Committee. This property is just under 2 acres and the current property owner has offered to donate it free of charge.

We have received a draft of the Special legislation request from Town Counsel to increase the Board of Health members, from 3 to 5. As a reminder, this special legislation is required because it is a change in our Town Charter. The Town Charter was last updated in 2015. The Town Charter must be reviewed for changes every 10 years. We will begin to plan this holistic review in 2023.

Finally, I wanted to update the Select Board that I had meeting with Community Preservation, a non-profit group that supports Cities and Towns with adoption of the Community Preservation Act. The organization mentioned that a ballot question was last introduced in Reading in 2001 to pass CPA and it failed 51% to 49%. The organization provided a tremendous number of resources during the meeting. Their recommendation is to form a CPA Study Committee; I will bring this to the Select Board in the fall so we can begin the work on this committee. The organization's website is on the links below.

www.communitypreservation.org

https://www.communitypreservation.org/sites/g/files/vyhlf4646/f/uploads/natick_cpa_study_committee_report_2022_0.pdf

FAM

WHAT'S NEW



NEW PERSONNEL



NEW PERSONNEL GRADUATE FIRE ACADEMY



TRAINING



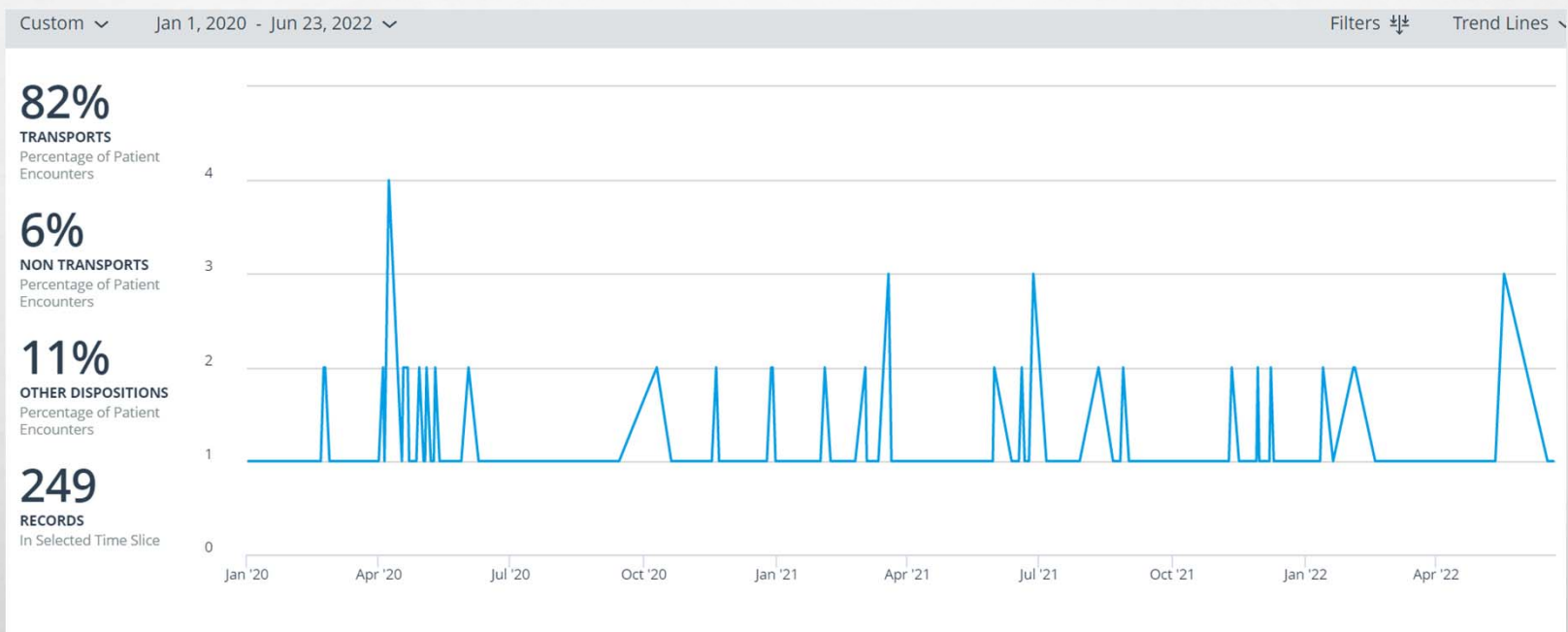
SAFE AND SENIOR SAFE PROGRAM



BARROW'S SCHOOL CHILDREN VISIT WEST SIDE FIRE STATION, JUNE 2022



COVID RESPONSES



TOWN OF READING AMBULANCE



AGREEMENT

THIS AGREEMENT is entered into by and between the Towns of North Reading, Reading, Saugus, and Wilmington, and by the City of Woburn, hereafter referred to individually as “Municipality” and collectively as the “Municipalities,” this First of July, 2022, as follows:

WHEREAS, the Municipalities desire to share the services and costs of a common Regional Housing Services Office; and

WHEREAS, the Town of Reading is willing and capable of contracting for the services of a Regional Housing Services Office; and

WHEREAS, each of the Municipalities has authority to enter into this Agreement pursuant to G.L. c. 40, s 4A.

NOW, THEREFORE, the Municipalities, in mutual consideration of the covenants contained herein, intending to be legally bound, agree under seal as follows:

1. Term. The Term of this Agreement shall commence on July 1, 2022 and shall expire on June 30, 2024, unless earlier terminated as set forth herein. Any municipality may withdraw from the Agreement as defined below. The Agreement may be extended for an additional six (6) two-year terms as voted by each municipality through its respective Select Board, Board of Selectmen, or City Council with approval by its Mayor.

2. Lead Municipality. During the Term of this Agreement, the Town of Reading, acting as the lead municipality, shall operate the Regional Housing Services Office. Upon commencement of the Term of this Agreement and for every two (2) years thereafter, the Town of Reading, through standard procurement practices and in accordance with Chapter 30B of the Massachusetts General Laws as applicable, shall procure consultant services on behalf of the Municipalities, and shall then execute and manage a contract with the consultant (hereafter “Consultant”). The scope of services, as outlined in Exhibit A, shall be disclosed as part of the procurement process and contained within the consultant contract. Said Consultant contract may be terminated prior to its expiration by written agreement of the majority of Municipalities in accordance with the terms of the contract.

The cost of the Consultant contract shall be included in the Membership Fee of each Municipality and payment administered by the Town of Reading. Each Municipality shall have sole responsibility for the Municipality’s share of such services. If the Consultant contract requires appropriation by the participating Municipalities, final approval of the contract must be obtained from each Municipality.

3. Duties. During the Term of this Agreement, the Regional Housing Services Office shall perform the housing administrative services as described in Exhibit A: Core Housing Services for an annual allocation of hours as indicated in Exhibit B: Fee Structure, attached and incorporated herein.

4. Municipal Appropriation and Payment. Upon signing this Agreement, each municipality shall appropriate its share of the annual Membership Fee as set forth in Exhibit B: Fee Structure, as may be adjusted as set forth herein. The Membership Fee shall cover the costs incurred for the operation of the Regional Housing Services Office, including Consultant costs and administrative costs incurred by the Town of Reading. The Town of Reading shall quarterly invoice each of the Municipalities for its proportionate share of the work actually performed during the preceding quarter with payment due within thirty (30) days of the date of the invoice. Payment for supplemental services not included in Exhibit A: Core Housing Services and for additional hours in excess of the allotted hours in Exhibit B: Fee Structure shall be invoiced separately as may be agreed upon by the Town of Reading and the individual municipality. The Municipalities may borrow, lend, or transfer allocated hours or services to other Municipalities upon written agreement between the impacted Municipalities provided that the total number of hours available to the Regional Housing Services Office remains constant, and provided that each Municipality remains solely responsible for payment due the Consultant for the services performed for that Municipality.

5. Membership Fee Adjustments. The Advisory Committee will review the Membership Fee annually three (3) months prior to the end of each fiscal year and, if appropriate, adjust the Membership Fee for the upcoming fiscal year. The Consultant shall provide to all Municipalities a record of the actual hours of services provided to each Municipality and adjustments for the following fiscal year.

6. Indemnification. Notwithstanding the final sentence of G.L. c. 40, s 4A, to the extent permitted by law, the Municipalities shall indemnify and hold harmless the Town of Reading and each and all of its officials, officers, employees, agents, servants and representatives from and against any claim arising from or in connection with the performance by the Regional Housing Services Office of their duties in or for the Municipalities including, without limitation, any claim of liability, loss, damages, costs and expenses for personal injury or damage to real or personal property by reason of any negligent act or omission or intentional misconduct by the Regional Housing Services Office while in or performing services for the Municipalities; provided however, that this obligation shall not extend to claims arising from or in connection with the negligent or wrongful acts or omissions of the Town of Reading and each and all of its officials, officers, employees, agents, servants and representatives.

By entering into this Agreement, none of the Municipalities has waived any governmental immunity or limitation of damages which may be extended to them by operation of law. It is expressly understood that the services rendered hereunder are deemed for public and governmental purposes, and all privileges and immunities from liability enjoyed by the Municipalities shall extend to their participation hereunder and to the activities so undertaken to the fullest extent permitted by law.

7. Withdrawal. Any Municipality, by a vote of its respective Select Board, Board of Selectmen, or City Council with approval by its Mayor, may withdraw from this Agreement at the end of any municipal fiscal year with the provision of at least ninety days (90) prior written notice to the Town of Reading. Such withdrawal shall take effect on the following June 30. No such withdrawal shall affect any obligation of indemnification that may have arisen hereunder

prior to such withdrawal, nor shall it affect any financial obligations that by prior agreement extend beyond the withdrawal date. Upon such withdrawal, the Town of Reading shall prepare full statements of outstanding unpaid financial obligations under this Agreement and present the same to the withdrawing Municipality for payment within thirty (30) days thereafter. The remaining Municipalities shall continue with this Agreement as written unless the Agreement is terminated as per paragraph eight (8).

8. Termination. The Town of Reading, by a vote of its respective Select Board, may terminate this Agreement upon the provision of at least six months prior written notice to the participating Municipalities. After providing notice, the Town of Reading shall remain liable to the participating Municipalities for any portion of the payments received not earned until the date of termination. Such termination shall take effect on the following June 30.

The Town of Reading and the participating Municipalities, by a majority vote, may agree to terminate this Agreement at least six months prior to the end of any municipal fiscal year. After the date of the vote, the Town of Reading shall remain liable to the participating Municipalities for any portion of the payments received not earned. Such termination shall take effect on the following June 30. No such termination shall affect any obligation of indemnification that may have arisen hereunder prior to such termination, nor shall it affect any financial obligations that by prior agreement extend beyond the termination date. Upon such termination, the Town of Reading shall prepare full statements of outstanding unpaid financial obligations under this Agreement and present the same to the participating Municipalities for payment within thirty (30) days thereafter.

9. Advisory Committee. There shall exist an Advisory Committee composed of one (1) representative, or their designee, from each Municipality, who shall be appointed by the Town Manager/Administrator or Mayor of the Municipality. Each Municipality shall have one vote and each representative, or their designee, shall be authorized to cast such vote. The Advisory Committee shall meet at least on a quarterly basis. The Consultant shall prepare and send to each Municipality a quarterly status report prior to the quarterly meeting. In addition, the Advisory Committee may meet on a monthly basis, or at any mutually agreed upon timeframe, and the Consultant shall prepare and send to each Municipality a monthly status report prior to the monthly meeting.

10. Conflict Resolution. The Advisory Committee may hold additional meetings to discuss and resolve any conflicts that may arise including, but not limited to, disagreements regarding the needs of each municipality and changes to the annual allocation of hours as indicated in Exhibit B: Fee Structure. Any recommendations made to the Consultant must be made by a majority vote. Any unresolved issues shall be decided by the Town Manager of the Town of Reading.

11. Additional Municipalities. At any time during the Term of this Agreement, including any extension thereof as provided in Section 1, the Advisory Committee may meet and, by unanimous vote and approval of the Lead Municipality, amend this Agreement to admit an additional municipality on the following July 1.

12. Financial Safeguards. The Town of Reading shall maintain separate, accurate and comprehensive records of all services performed for each of the Municipalities hereto, and all contributions received from the Municipalities. The Town of Reading shall issue a financial report for each fiscal year to each of the Municipalities by December 31 of the following fiscal year.

13. Assignment. None of the Municipalities shall assign or transfer any of its rights or interests in or to this Agreement, or delegate any of its obligations hereunder, without the prior written consent of all of the other Municipalities.

14. Amendment. This Agreement may be amended only by a writing signed by all Municipalities duly authorized thereunto.

15. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, or if any such term is so held when applied to any particular circumstance, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, or affect the application of such provision to any other circumstances, and the remaining provisions hereof shall not be affected and shall remain in full force and effect.

16. Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Massachusetts.

17. Headings. The paragraph headings herein are for convenience only, are no part of this Agreement and shall not affect the interpretation of this Agreement.

18. Notices. Any notice permitted or required hereunder to be given or served on any Municipality shall be in writing signed in the name of or on behalf of the Municipality giving or serving the same. Notice shall be deemed to have been received at the time of actual receipt of any hand delivery or three (3) business days after the date of any properly addressed notice sent by mail as set forth below:

Town of North Reading
Michael P. Gilleberto, Town Administrator
235 North Street
North Reading, MA 01864

Town of Reading
Fidel A. Maltez, Town Manager
16 Lowell Street
Reading, MA 01867

Town of Saugus
Scott Crabtree, Town Manager
298 Central Street, Ste. 1
Saugus, MA 01906

Town of Wilmington
Jeffrey M. Hull, Town Manager
121 Glen Road
Wilmington, MA 01887

City of Woburn
Scott Galvin, Mayor
10 Common Street
Woburn, MA 01801

19. Complete Agreement. This Agreement constitutes the entire Agreement between the Municipalities concerning the subject matter hereof, superseding all prior agreements and understandings. There are no other agreements or understandings between the Municipalities concerning the subject matter hereof. Each Municipality acknowledges that it has not relied on any representations by any other Municipality or by anyone acting or purporting to act for another Municipality or for whose actions any other Municipality is responsible, other than the express, written representations set forth herein.

WITNESS OUR HANDS AND SEALS as of the first date written above.
TOWN OF NORTH READING
By its Select Board

Kathryn M. Manupelli

Vincenzo Stuto

Richard F. Wallner

Stephen J. O'Leary

Liane R. Gonzalez

WITNESS OUR HANDS AND SEALS as of the first date written above.
TOWN OF READING
By its Select Board

Mark L. Dockser, Chair

Karen Gately Herrick, Vice Chair

Carlo Bacci

Chris Haley

Jackie McCarthy

WITNESS HIS HANDS AND SEALS as of the first date written above.
TOWN OF SAUGUS
By its Town Manager

Scott C. Crabtree, Town Manager

WITNESS OUR HANDS AND SEALS as of the first date written above.
TOWN OF WILMINGTON
By its Board of Selectmen

Judith L. O'Connell, Chair

Kevin A. Caira

Gregory B. Bendel

Gary B. DePalma

Lilia Maselli

WITNESS HIS HANDS AND SEALS as of the first date written above.
CITY OF WOBURN
By its Mayor

Scott D. Galvin, Mayor

Exhibit A

Core Housing Services

1. Monitoring

- Update/maintain database of affordable housing developments and residents
- Gather recorded documents for each new unit; check for updates periodically
- Conduct annual monitoring of ownership units
- Conduct LIP ownership monitoring:
 - Review recorded documentation for re-financing, transfer, etc.;
 - Issue and track self-certification letters; and
 - Approve owner re-financing and related inquiries:
 - Includes initial valuation, assisting owners through process, getting municipal approval
- Conduct annual monitoring of rental developments
- Conduct LIP rental monitoring and certify the following to DHCD:
 - Review rents and tenant certification;
 - Check that units are maintained; and
 - Ensure tenant selection process complies with Fair Housing laws.
 - Develop a list of compliance violations with a proposed course of action, as well as certifications of compliance.
- Monitor refinance and resale of affordable ownership units
- Track foreclosures
- Value ownership units for assessment purposes
 - Provide the Assessor's Office with annual valuations for the affordable units, based on an analysis of each deed restriction and its method of resale calculation.

2. Subsidized Housing Inventory administration

- Reconcile municipal inventory records with the Subsidized Housing Inventory maintained by the Department of Housing and Community Development
- Add new units to the inventory as required

3. Local Support

- Project Consultation:
 - Meet on-site with staff and housing entities
 - Assist town boards and developers with evaluating parcels or town-owned property and soliciting developer interest;
 - Facilitate site and conceptual plan review, project concepts and designs;
 - Prepare or review project proforma budgets;
 - Prepare Local Preference justification;
 - Analyze projects using locally adopted rules, State guidelines and regulations, best practices;
 - Review finalized plans with regard to the affordable component, including unit mix, disbursement, cost, governance, schedule, marketing;
 - Interact with DHCD and Subsidizing Agency;
 - Provide comments on the Regulatory Agreement, and other local agreements as appropriate.

- Develop Resident Assistance Programs such as down-payment assistance, rental assistance, small grants or capital improvement programs, buy-down programs, or any other locally defined initiatives to assist new or existing residents. Activities include:
 - Developing the program including eligibility requirements;
 - Funding determination;
 - Development of application materials;
 - Implementation assistance (municipality responsible for administration)
- On-site Meetings for staff, Boards and Committees – attending and/or presenting materials related to the above services
- Resident Support:
 - Allow residents to contact the service provider directly with questions and concerns related to housing; can include office hours in each community, phone/email responsiveness, referrals, etc. depending on community desires.
- Consult on acquisition of units
- Aid in grant applications, RFPs
- Aid in preparation of Housing Production Plans
- Conduct outreach to owners (i.e., HOR program letters)
- Prepare proposals for supplemental services as needed
- Help towns achieve town-specific goals

4. Regional Activities

- Financial accounting
- Bi-Monthly Advisory Committee Meeting
- Status reporting
- Assist communities with regional linkages
- Maintain specialized MNRHSO.org website
- Create Interested-buyer list
- Create Interested-renter list
- Provide training, workshops and referrals of resources to existing owners and renters by connecting them to programs and services available regionally

Exhibit B

Fee Structure

The participating municipalities will proportionally share the total cost of operating the Regional Housing Services Office, each Municipality's proportionate share being deemed its "Membership Fee". The respective Membership Fees shall be determined based on the percentage of hours planned to support each municipality for core services as represented in the fee schedule.

Membership Fee Schedule:

	FY23	FY24 (estimated)*
Reading	\$14,500	\$14,500
North Reading	\$14,500	\$14,500
Wilmington	\$14,500	\$14,500
Saugus	\$14,500	\$14,500
Woburn	\$14,500	\$14,500
*FY24 Membership Fees are to be determined by the Advisory Committee during FY23 based on a tracking of hours allocated and reported by the Consultant to each municipality.		

This fee structure does not include payment for additional or supplemental services which will be procured and invoiced outside of this agreement.

Maillet Sommes Morgan Conservation Lands

ARPA FUNDING REQUEST

ALEX ROZYCKI P.E. ; SENIOR CIVIL ENGINEER

ANDREW MACNICHOL ; SENIOR PLANNER

CHUCK TIRONE ; CONSERVATION ADMINISTRATOR



Project History

- Morgan Land donated to Town 1884, Sommes Land donated 1994
- Land given to Conservation Commission March 2021
- Resilient Mystic Collaborative and City of Cambridge \$350,000 MVP Action Grant 2019
 - Regional look at stormwater flooding at a watershed scale
 - Mitigate flooding from the 10 year storm event in 2070
 - 450 Sites analyzed
 - 25 Site visits
 - 6 Conceptual Designs
- 10% and eventually a 70% conceptual design created
- Current Grants and Earmarks outstanding:
 - MVP Application
 - Senator Warren , Senator Markey
 - Congressman Seth Moulton





Current Conditions

- Site floods under heavy rains
- Culverts at capacity upstream and downstream of Lowell St.
- Extensive work by Trails Committee has increased recreational opportunities and trail network
- No automobile access or parking
- Accessible through Hunt Street, Lowell Street, Willow Street
- Invasive Japanese Knotweed present



OPEN SPACE IMPROVEMENTS IN READING, MA

Maillet, Sommes, and
Morgan Land

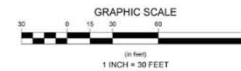


Mystic River
WATERSHED ASSOCIATION



CONCEPTUAL STORMWATER TREATMENT SYSTEM

READING, MA
MARCH, 2021



Horsley Witten Group
Sustainable Environmental Solutions

90 Route 6A • Level 1 • Sandwich, MA 02583
508.833.8800 • horsley@hws.com



Project Benefits

- In-land Flooding Mitigation (Local and Regional benefits)
- Invasive Species Removal and Management
- Improved Accessibility (Parking and ADA Trail Network)
- Open Space and Recreation Development
- Educational Opportunities
- Green space Improvements



Funding

- **\$112,000 to finish Design Documents by November**

- Internally funded \$50,000 May 2022
- Shortfall of \$62,000 currently

- **Internally funded \$10,000 Invasive mgmt.**

- \$15,000 annually over 3-5 years

- Earmark Requested (\$1.5M)

- 20% match requirement if awarded

- *AND/OR*

- MVP Application Requested (\$2.25M)

- 25% match requirement if awarded

 In Progress – Operating Budget FY22

PROPOSED FEE

A summary of the proposed fee for this project is summarized in the table below.

Task	Total Fees
1. Kickoff Meeting and Project Coordination	\$6,500
2. Field Work	\$18,000
3. Modeling for Flood Mitigation and Climate Resiliency	\$24,000
4. Coordination with Stakeholders	\$15,000
5. Final Construction Documents	\$30,000
6. Public Education and Outreach	\$11,000
7. Summary Report	\$7,500
TOTAL PROPOSED FEES	\$112,000



Why ARPA?

- Positive feedback and momentum for grants and earmarks
 - Support from elected officials
 - Support from multiple boards and authorities
- If awarded earmark or MVP grants:
 - Match of \$450,000 to \$570,000 FY23-FY24
 - Stress on SWEF (\$900,000 existing)
 - Capital Projects planned, Drainage master plan
- Consultants and Construction costs increasing
 - Modeling, field work, engagement, outreach needed
 - 75% estimate was completed June 2021
- Supported by ARPA Community Survey
 - Top 4 Area to Improve (#3 Local Recreation)
 - Top 5 Sample project (#2 Flood Control Infrastructure and #3 Parks)
- Continuous benefits for the community
 - One time request to potentially match millions in grants
 - Project lifespan is indefinite, not a one time cost or benefit

Project: Mystic River Watershed Location: Reading, MA		Horsley Witten Group Sustainable Environmental Solutions <small>90 Route 88A - Suite 1 • Southbury, MA 02063 808-833-6800 • horsleywitten.com</small>	
Submission: 75% Opinion of Probable Costs Date: 6/15/2021		Estimator: J.M.P.	Checked By: J.R.
PAVING & CURBING			
12" Gravel Base Course	CY	230	\$ 55.00 \$ 12,650.00
3" Bituminous Base And Wearing Courses	TON	100	\$ 230.00 \$ 23,000.00
Tack Coat & Sweeping For Top Course of Paving	GAL	70	\$ 8.50 \$ 595.00
6" Gravel for Concrete Walks	CY	4	\$ 55.00 \$ 220.00
Concrete Sidewalk	SY	23	\$ 90.00 \$ 2,070.00
Asphalt Rolled Berm	LF	335	\$ 25.00 \$ 8,375.00
Pavement Markings	LS	1	\$ 500.00 \$ 500.00
Subtotal Paving & Curbing			\$ 47,410.00
PATH SURFACES			
Stabilized Stone Dust Path	TON	320	\$ 150.00 \$ 48,000.00
Dense Graded Crushed Stone for Sub-base	TON	320	\$ 36.00 \$ 11,520.00
Triax Geogrid	SF	9,960	\$ 3.00 \$ 29,880.00
Mulch Path	CY	50	\$ 90.00 \$ 4,500.00
Boardwalk deck and Framing (10' wide) - low with piles	LF	115	\$ 625.00 \$ 71,875.00
Boardwalk deck and Framing (8' wide) - low with piles	LF	150	\$ 500.00 \$ 75,000.00
Subtotal Path Surfaces			\$ 165,775.00
SITE ELEMENTS			
Wood Fencing	LF	160	\$ 30.00 \$ 4,800.00
Information Kiosk	EA	1	\$ 8,000.00 \$ 8,000.00
Rock Cairns	EA	4	\$ 5,000.00 \$ 20,000.00
Bench	EA	3	\$ 2,800.00 \$ 8,400.00
Stepping Stones	EA	32	\$ 25.00 \$ 800.00
Stone Boulder Retaining Embankment	LF	220	\$ 77.00 \$ 16,940.00
Boulder Retaining Wall	CY	21	\$ 900.00 \$ 18,900.00
Subtotal Site Elements			\$ 77,840.00
LANDSCAPE			
Plant Plugs and Trees, Wetland Replication, Loam & Seed	ALLOW	1	\$ 280,000.00 \$ 280,000.00
Subtotal Landscape			\$ 280,000.00
TOTAL GENERAL SITE - DIV 2			\$ 1,891,350.00
TOTAL ESTIMATED CONSTRUCTION COST			\$ 1,876,350.00
CONTINGENCY		25%	469,090.00
TOTAL ESTIMATED COST			2,345,440.00
ADD FOR ALTERNATIVE OPTION (SUPPLY)			60,000.00
Qualifications: The following items are not included in the scope of work: Street Opening Permits / Bonds For Off Site Work Other Permits Police /Traffic details Temporary Water Contaminated Soil Sheetpiling/Earth Support Flowable Fill Archaeological/Historical Findings SWPPP Monitoring/Reporting			





Office of the Town Manager
16 Lowell Street
Reading, MA 01867

781-942-9043
townmanager@ci.reading.ma.us
www.readingma.gov/town-manager

To: Reading Select Board
From: Fidel A. Maltez
Date: June 28, 2022
RE: ARPA Funding Request

Title of Funding Request: 0 Sanborn Lane Survey, Engineering and Legal Fees

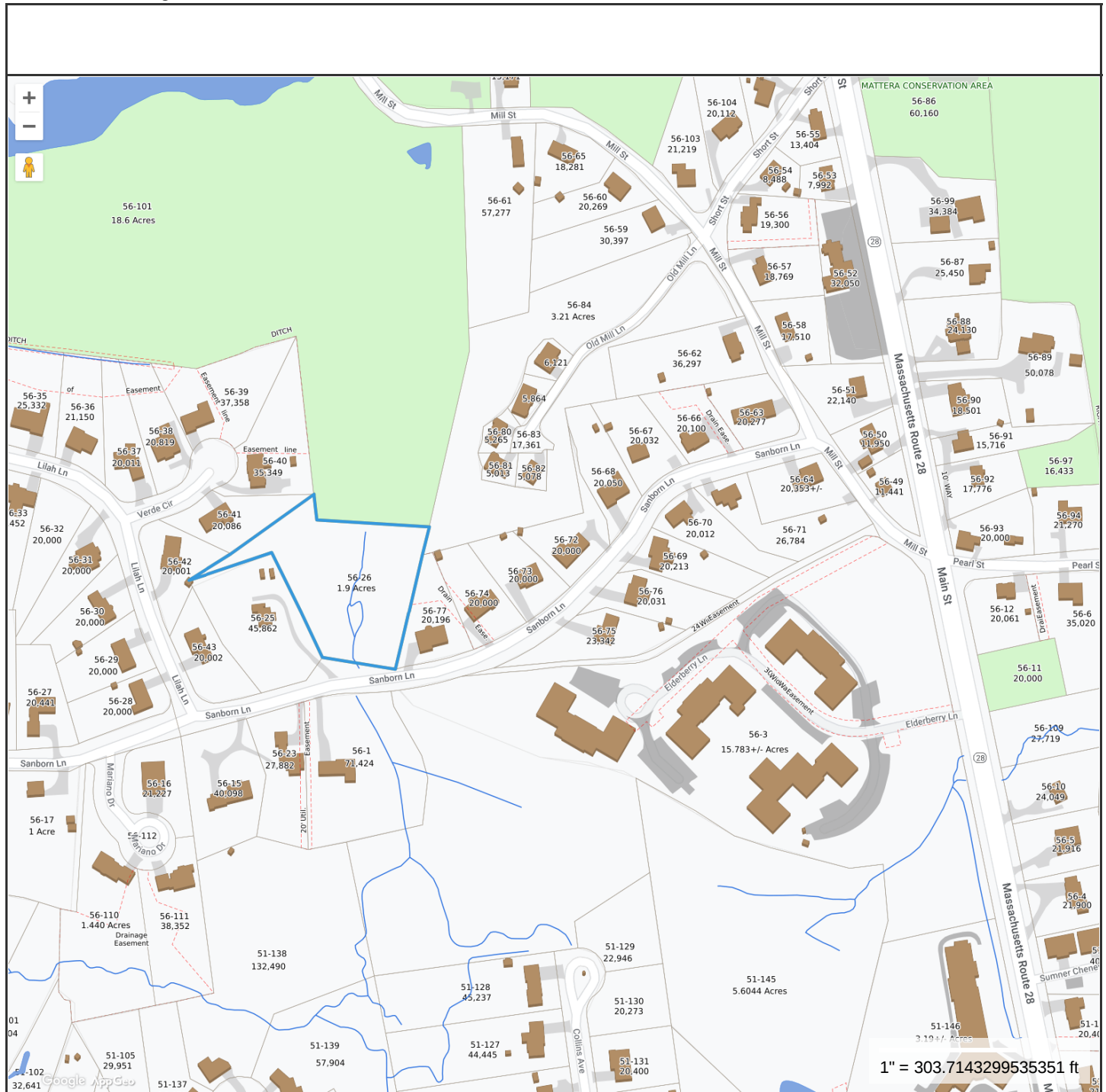
Project Description: Ralph James purchase 0 Sanborn Lane land on May 18, 2006, from his father-in-law because the in-laws had just sold their house located on the abutting property and the new homeowners did not want the 1.9-acre lot of land. Ralph James has owned the property for 17 years and he would like to donate the land to the town and in particular the conservation commission. This land is an asset to the Conservation Commission because it adds connectivity to existing town-owned land and the Town Forest. Ralph James said there was no dumping on the property, and he had no problem donating it to the town as long as the town provides all the required documentation for the land transfer.

The 1.9-acre lot abuts water department land that borders the Ipswich River and lobs Pond Mill site. This is not an isolated piece of property it will add connectivity to the existing open space and increase the buffer to the Ipswich River. The Conservation Commission is in favor of acquiring this property. The Assessor Victor Santaniello and Jaime Brussard in the assessor's office confirmed there are no liens on the property and the taxes are paid up to date. The next tax bill will be \$214.98. We do not believe there has been any illegal dumping on the site and we have no environmental concerns on the property.

Amount Requested: \$8,000

We have received two proposals to survey the property at \$4,500. We foresee the need to have an engineering firm review the survey with the abutters to ensure the boundaries are accepted. Town Counsel will also need to incorporate a reference to this plan into the deed for conveyance of the property to the Conservation Commission. Town Counsel will record both the deed and the mylar once the deed is fully executed and once the Conservation Commission and Select Board have approved of the conveyance in accordance with M.G.L. c. 40, § 8C

Project Contact: Chuck Tirone, Conservation Administrator at ctirone@ci.reading.ma.us and/or 781-942-6616

**Property Information**

Property ID 056.0-0000-0026.0
Location 0 SANBORN LN
Owner QUIGLEY WILLIAM A JR TRSTEE BUTCHER FAMILY REALTY TRUST



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Town of Reading, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 1/1/2020
 Data updated 1/1/2020

Print map scale is approximate.
 Critical layout or measurement activities should not be done using this resource.

Symonds Way Exploratory Committee (SWEC) Charge

Authority The Symonds Way Exploratory Committee (SWEC) is an ad hoc committee appointed by the Reading Select Board.

Membership The SWEC will have seven (7) members composed as follows:

- 1 Select Board Member (ex-officio, appointed by the Select Board)
- 1 Recreation Committee Members (ex-officio, appointed by the Recreation committee)
- 1 Community Planning & Development Commission (CPDC) Member (ex-officio, appointed by the CPDC committee)
- 1 Conservation Committee Member (ex-officio, appointed by the Conservation committee)
- 1 Permanent Building Committee Member (ex-officio, appointed by the Permanent Building Committee)
- 1 School Committee Member (ex-officio, appointed by the School committee)
- 1 Council on Aging Member, or Senior Advocate (ex-officio, appointed by the Council on Aging)

In order to help the Committee carry out its purpose, the Select Board invites the following staff will lend their professional guidance and advice to the Committee.

- Town Manager
- Superintendent of Schools
- Town Accountant
- Assistant Town Manager
- Community Development Director
- Administrative Services Director
- Procurement Officer
- Community Services Director

Meetings will be recorded and administrative support will be provided by Town Hall staff (scheduling and posting meetings, taking minutes, etc.)

Purpose The purpose of this committee is to serve as an advisory committee to the Reading Select Board for the purpose of recommending the best options for uses of the land for our community, understanding the needs of the community, located on Symonds Way.

SWEC shall gather input from its members and the Reading residents as to what the property should look like and its functionality. SWEC will hold regular meetings and community outreach, SWEC will gather, analyze, and organize information for future planning decisions related to the best uses for this property.

The Committee shall consider the following:

1. Best uses to serve as many residents as possible
2. Using public funds and grants where possible towards development
3. Private/public partnerships to develop the property

The first task of SWEC will be to define the best use for the property. SWEC will provide feedback on potential physical layouts on the property developed by SV Design Architects and funded by Town Meeting on April 2022. If a private/public partnership is deemed appropriate, the SWEC will work with Reading Town Hall staff to develop and review a Request for Proposals (RFP) for private developers to invest in the property. Once proposals are received, and with the help of Reading Town Hall Staff, SWEC will help review and evaluate the submittals to the RFP. The Committee will offer recommendations for potential funding options, if pursuing public development.

Deliverable	The Committee shall begin its work in December 2022 and shall submit multiple options for development recommendations using an evaluation scheme to be determined by the committee to the Select Board no later than August 31, 2023 unless another date is agreed to by the Select Board. If approved by the Select Board, the Committee shall present its development recommendations to Subsequent Town Meeting in November 2023.
Sunset	The Committee shall sunset on June 30, 2024 but may be extended by a Select Board vote.
Public Body	The meetings and deliberations of the Committee shall be subject to the Open Meeting Law.

An Act Relative to the Board of Health in the Town of Reading

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Article 4.4 of the town of Reading home rule charter is hereby amended by striking out the first paragraph and inserting, in place thereof, the following:

There shall be a Board of Health consisting of five (5) members appointed by the Board of Selectmen for three (3) year terms so arranged that at least one (1) term shall expire each year.

Section 2. Within 30 days of passage of this act, the Board of Selectmen shall appoint two individuals to the Board of Health in accordance with Article 4.4 of the Charter and Section 1 of this act, provided, however, that one (1) member shall have an initial term of two (2) years. After that initial two (2) year term, all terms shall be for three (3) years.

Section 3. This act shall take effect immediately upon its passage.



Administrative Offices
82 Oakland Road
Reading, MA 01867
781 944-5800

READING SCHOOL COMMITTEE

Thomas Wise Chair
Shawn Brandt Vice-Chair

Erin Gaffen
Sarah McLaughlin
Carla Nazzaro
Charles Robinson

Thomas Milaschewski, Ed.D.
Superintendent of Schools

TO: Reading School Committee

FROM: Thomas Wise, Reading School Committee Chair

DATE: June 7, 2022

TOPIC: Killam: School Building Committee Appointment Committee Background and Discussion

At our meeting on the 9th of June, we will discuss the process of appointing the Killam School Building Committee for the Killam project. We have a few regulations, bylaws, and time driven deliverables to work between as we determine the who, when and how the committee will be formed. The purpose of this memo is to provide the preliminary background so that we can engage in a fruitful discussion and end up on some recommendations. At the current time, the appointment committee of the Killam School Building Committee is scheduled to meet on Monday, the 13th at 5:30 p.m. and I wanted to discuss this with the entire School Committee prior to that meeting.

[MGL Chapter 71, Section 68](#)

The first factor to consider, and the highest in legal authority, is Mass General Law. MGL Chapter 71, Section 68 outlines the requirements for School Committees to maintain school buildings and provide transportation to those school buildings at various distances and age groups. Additionally, it includes this final clause:

*Whenever a town shall undertake to provide a schoolhouse, **the town shall appoint at least one member of the school committee, or its designee, to serve on the agency, board or committee to which the planning and construction or other acquisition of such schoolhouse is delegated.***

Thus, at a minimum, we will need to appoint one member of the School Committee to the Killam School Building Committee. We may choose to advocate for another member or two, but we will explore that throughout this memo.

[963 CMR 2.00](#)

The next authority to consider is 963 CMR 2.00 – Massachusetts School Building Authority – School Building Grant Program. Since we have applied and been accepted into the MSBA Grant Program, we are bound by their regulations. Within the regulation, Section 2.10.3 outlines the Killam School Building Committee composition requirements, approval process and change notification process. The sub sections of that regulation are as follows (bolding by me and not in the regulation itself):

(a) The Eligible Applicant shall formulate a school building committee for the purpose of generally monitoring the Application process and to advise the Eligible Applicant during the construction of an Approved Project.

*(b) [T]he school building committee shall be **formed in accordance with the provisions of the Eligible Applicant's local charter and/or by-laws** and it is recommended that the city, town, regional school*

*district, or independent agricultural and technical school **make a reasonable effort to include one or more of the following individuals:** the local chief executive officer of the Eligible Applicant, or, in the case of a town whose local chief executive officer is a multi-party body, said body may elect one of its members to serve on the school building committee; the town administrator, town manager, or city manager, where applicable; **at least one member of the school committee**, as required by M.G.L. c. 71, § 68; **the superintendent of schools; the local official responsible for building maintenance; a representative of the office or body authorized by law to construct school buildings** in that city, town or regional school district, or for that independent agricultural and technical school; **the school principal** from the subject school; **a member who has knowledge of the educational mission and function of the facility;** **a local budget official or member of the local finance committee;** **members of the community with architecture, engineering and/or construction experience** to provide advice relative to the effect of the Proposed Project on the community and to examine building design and construction in terms of its constructability*

€ The Authority may hold “best practices” information sessions at varying geographic locations in the Commonwealth for the purposes of keeping school building committees up to date on regulatory and policy activities of the Authority.

(d) The Eligible Applicant shall submit to the Authority for its approval, a written statement describing the composition of the school building committee and the role of the school building committee in monitoring the Application process and advising the Eligible Applicant during the construction of the Approved Project. The written statement shall be in a format prescribed by the Authority.

€ **The Authority shall approve the composition and role of the school building committee which approval shall not be unreasonably withheld.** The Authority’s approval will be based on several factors, including, but not limited to:

- 1. past performance of the school building committee, the building committee, whether temporary or permanent, or any other committee responsible for the oversight, management, or administration of the construction of public buildings, the composition of the school building committee and qualifications of its individual members, the powers and duties of the school building committee; and the school building committee’s procedures for conducting its meetings; and*
- 2. the extent to which there is representation of the municipal government, school district personnel with management, educational and maintenance expertise, and representation of members of the local community with design and construction experience.*

After the approval of the school building committee by the Authority, if any, the Eligible Applicant shall notify the Authority in writing within 20 calendar days of any changes to the membership or the duties of said committee. The Eligible Applicant shall make a reasonable effort to ensure the continuity of membership of the school building committee throughout the life of an Approved Project.

One key thing the regulation does not cover is voting rights. However, the documentation provided by the MSBA allows for the Committee to be formed with both voting and non-voting members. This will be critical as we work to comply with the Reading ByLaws as well.

[Reading General ByLaw](#)

Within the Reading General ByLaw, the Permanent Building Committee is outlined and defined in Section 3.3.6. In addition to defining the members of the Permanent Building Committee, this section of the General ByLaw also outlines the process of establishing building committees. The key sections are as follows:

*... Permanent and Temporary Members of the Permanent Building Committee shall be appointed by an **Appointment Committee consisting of the Chair of the Select Board, the Chair of the School Committee and the Town Moderator.** ...*

*The Permanent Building Committee shall adopt a formal building project application process to be followed in order for any proposed project to be considered for evaluation and possible administration. The Permanent Building Committee **shall evaluate only Project Applications forwarded by the School Committee**, the Select Board or the Library Trustees (**the “Sponsoring Agency”**). All Sponsoring Agencies shall be notified of this application process and any revisions to it in a timely manner after their adoption.*

The Permanent Building Committee shall review and administer major Town building design studies and construction projects having expected aggregate costs of \$1,500,000 or more**, but may decline administration of Projects with little or no actual construction. The Permanent Building Committee’s jurisdiction shall not extend to projects of the Reading Municipal Light Department. **The Permanent Building Committee shall present their project evaluations to Town Meeting at the request of the Sponsoring Agency for consideration and approval.

***Once Town Meeting has authorized funds for a Project, the Appointment Committee shall add Temporary Members to the Permanent Building Committee for such Project.** Temporary Members shall have the same participation and voting rights as Permanent Members on matters affecting the particular Project for which they were appointed. **Temporary Members shall be registered voters of the Town, nominated by the Sponsoring Agency**, and shall serve only for the time during which the Permanent Building Committee is exercising its functions with respect to such Project. **In the event that a particular project is subject to participant requirements of a state funding authority, the Appointment Committee may appoint additional Temporary members to the Permanent Building Committee for that project; provided, however, that, in no event, shall the aggregate number of Permanent and Temporary Members for a particular project exceed nine (9).** Quorum requirements for the Permanent Building Committee shall be the majority of the Permanent and Temporary Members for a particular project.*

In the case of Killam, the School Committee is the Sponsoring Agency. We, through work with Joe Huggins, Kevin Cabuzzi, Town Manager Fidel Maltez, Superintendent Thomas Milaschewski, and I have submitted our application to the Permanent Building Committee. Our next obligation is to submit nominations for Temporary Members to the Appointment Committee for the formation of the Killam School Building Committee.

If we look through the requirements of the MSBA in concert with the requirements of the Town of Reading ByLaws, I suggest we can only nominate four voting members. However, since many of the people that will fill the roles the MSBA has required, do not live in Reading, that should not be a problem. We can then nominate additional non-voting members as consultants, like how we built the RMHS Track Naming Committee with Kevin Tracey as a consultant.

Timing of Killam School Building Committee Creation

The Town of Reading Bylaw says the Appointment Committee shall add Temporary Members to the Permanent Building Committee once Town Meeting has authorized funds for a Project. However, in their timeline for this phase of the Project, the MSBA requires documentation about the membership of the Killam School Building Committee by July 31, 2022.

In working through this with Town Counsel and current Permanent Building Member Gregory Stepler, Town Manager Fidel Maltez provided the following background:

I spoke about it to Town Counsel today and we agreed that it was grey area. In all reality, the school building committee has nothing to do until Town Meeting votes the \$2.2 Million funds for the

feasibility/schematic design. At that point, Town Meeting will have clearly voted for the project. It is a little awkward, because the deadline of creating the school building committee is before November Town Meeting. I could ask the MSBA if we could formally appoint the School Building Committee after the November vote, but that wasn't the recommendation from Town Counsel. We agreed today that it was a technicality and not really a violation. If Town Meeting doesn't approve the \$2.2 Million, the School building committee would dissolve.

I spoke to Greg Stepler, who is in Town Meeting and the Permanent Building Committee. He was involved in making the bylaw. He said the intent of that language was to prevent "unrealistic" projects from coming to the Permanent Building Committee. In other words, if someone wanted to build something but didn't have approved funds or Town Meeting support, the Permanent Building could use this language to not take on the project. We all agree that the Killam School is not like this.

Additionally, in further discussions, it was agreed that the Gienapp demographic study and analysis, which was authorized by Town Meeting, satisfies the intent of the ByLaw. While that authorization wasn't for more than \$1,500,000, we know the full cost will be so and the MSBA approval of our participation in the process further validates this as a real project rather than speculative or unrealistic.

Therefore, the recommendation is to form the Killam School Building Committee now, at least prior to the July 31st, 2022, deadline and empower them after Town Meeting has appropriated the funds for the Feasibility Study, presuming they do. As outlined above, if Town Meeting does not appropriate the funds, the Killam School Building Committee simply dissolves.

Role of Killam School Building Committee vs. School Committee

The role of the Killam School Building Committee will be in alignment with that of the Permanent Building Committee. Specifically, it will be to "review and administer major Town building design studies and construction projects having expected aggregate costs of \$1,500,000 or more." They are not the marketing or advocacy arm of this project. That role will still sit with the School Committee as we move forward with Town Meeting and, hopefully, the eventual town wide vote.

Further, since this is the first time this portion of the General ByLaw is being executed, it will be important that we stay tightly aligned with the Killam School Building Committee, so we make sure nothing falls through the cracks. It will also be important that our feedback, the feedback of the administration, and that of the greater community is incorporated into the design appropriately.

Summary Recommendation for Discussion

Given all of the above, the following are the roles, people, and recommendations of voting or non-voting that I would like us to discuss and ultimately nominate to the Appointment Committee of the Permanent Building Committee:

Role	Person	Voting/Non-Voting	Resident
Chief Executive Officer / Select Board Member	Member Elected by Select Board	Voting	Yes
Town Manager	Fidel Maltez	Non-Voting	No
School Committee Member (min of 1)	To be Discussed	Voting	Yes
Superintendent	Thomas Milaschewski	Non-Voting	No
Local Official Responsible for Building Maintenance	Joe Huggins	Non-Voting	No

Representative of the Office or Body authorized by law to construct School Buildings	TBD	TBD	TBD
School Principal	Sarah Leveque	Non-Voting	No
A member with knowledge of the Educational Mission and Function of Killam	A member of Killam Staff	TBD	TBD
Local Budget Official or Finance Committee Member	Endri Kume, Town Treasurer	Voting	Yes
Members of the Community with Architecture, Engineering or Construction Experience	The Permanent Building Committee	Voting	Yes

As we review the above, we really have open spot for a voting member that may be filled by people in the categories marked with a TBD in the Voting/Non-Voting and Resident columns. That is because we will have one Select Board member, at least one School Committee member, and the Town Treasurer all as Voting Residents of the Town. The suggestion of the appointment of Endri Kume to the Local Budget Official role was provided by the Town Manager, Fidel Maltez, as Endri oversees all borrowing and monitoring of debt and cash for the Town and reports to Sharon Angstrom while also being a Town Resident.

I have asked for Legal Counsel to provide feedback on the “Representative of the Office or Body authorize by law to construct School Buildings” membership on the Committee. Initial feedback is that the Body in question is the School Committee. So, this could be the second School Committee seat, or if the Killam staff member is a resident, that would provide the fourth member of the Killam School Building Committee.

Additionally, we do not have to fill every role as they are recommended roles only. There is nothing that prevents us from having more than one person per category, but we also do not want the committee to get too large. Alternatively, we can choose to have one member fill more than one spot. Finally, as outlined in the General Bylaw, quorum would be defined only by the voting members of the Committee; the Permanent Building Committee members plus the four Temporary Members nominated by the School Committee and appointed by the Appointing Committee.

Please be prepared to discuss this, including asking any questions you may have, during our meeting on Thursday.

Office of the Town Manager
16 Lowell Street
Reading, MA 01867

781-942-9043
townmanager@ci.reading.ma.us
www.readingma.gov/town-manager

07/05/2022

Jennifer Flynn, MSBA Project Coordinator
Massachusetts School Building Authority
40 Broad Street, Fifth Floor
Boston, Massachusetts 02109

Dear Ms. Flynn:

In accordance with 963 CMR 2.00, attached for your review and approval is the membership of the School Building Committee for the J. Warren Killam Elementary School located in Town of Reading. The Committee was formed in accordance with the provisions of all applicable statutes, local charters, by-laws and agreements of the Town of Reading. Committee Members include the following:

(Please provide name, title, address and phone number of each member, and indicate who the Chair of the School Building Committee is. Also, please indicate whether the member has voting power. Some categories may have more than one name. All members must be included)

Designation	Name and Title	Address	Email Address and Phone Number	Voting Member?
SBC member who is MCPPO certified*	Allison Jenkins, Procurement Officer	16 Lowell Street, Reading, MA 01867	ajenkins@ci.reading.ma.us /	NO
Local Chief Executive Officer	Select Board Member, to be voted 6/28	16 Lowell Street, Reading, MA 01867	@ci.reading.ma.us / 781-942-9043	YES
Administrator or Manager**	Fidel Maltez, Town Manager	16 Lowell Street, Reading, MA 01867	fmaltez@ci.reading.ma.us / 781-942-9043	NO
School Committee Member (minimum of one)	Carla Nazarro, School Committee Sarah McLaughlin, School Committee	82 Oakland Road Reading, MA 01867	carla.nazarro@reading.k12.ma.us sarah.mclaughlin@reading.k12.ma.us / 781-944-5800	YES

Superintendent of Schools	Dr. Thomas Milaschewski, Superintendent	82 Oakland Road Reading, MA 01867	thomas.milaschewski@reading.k12.ma.us / 781-944-5800	NO
Local Official responsible for Building Maintenance	Joe Huggins, Director of Facilities	62 Oakland Road Reading, MA 01867	jhuggins@ci.reading.ma.us	NO
Representative of Office authorized by law to construct school buildings				
School Principal	Sarah Leveque, Principal	333 Charles Street Reading, MA 01867	Sarah.Leveque@reading.k12.ma.us / 781-944-7831	NO
Member knowledgeable in educational mission and function of facility	JoEllen McGinnity, 3rd grade teacher at Killam School	82 Oakland Road Reading, MA 01867	joellen.mcginnyt@reading.k12.ma.us	NO
Local budget official or member of local finance Committee	Endri Kume, Treasurer	16 Lowell Street, Reading, MA 01867	ekume@ci.reading.ma.us / 781-942-6634	YES
Members of community with architecture, engineering and/or construction experience	Patrick Thompkins, Nancy Twomey, Bradford Congdon, John Coote, Gregory Stepler Permanent Building Committee Members	16 Lowell Street, Reading, MA 01867	townmanager@ci.reading.ma.us / 781-942-9043	YES
Other: Please provide brief background info/expertise				

Listed below is the past performance of the school building committee, the building committee (temporary or permanent), or any other committee responsible for oversight, management, or administration of the construction of public buildings and its individual members:

The Permanent Building Committee (PBC) is highly engaged in the Town of Reading and has completed a full in-depth review of all out Town and School properties. The Permanent Building Committee (PBC) was formed following a major renovation of our Reading Public Library. The PBC conducts monthly meetings with Town Staff and they review updates on large capital construction projects.

After approval of this committee by the Authority, the (City, Town or Regional School District) will notify the Authority in writing within 20 calendar days of any changes to the membership or the duties of said committee.

Sincerely,
Fidel Maltez

Town Manager
Town of Reading

Authorized Signature for the City, Town, or Regional School District

Approved by MSBA

Date

* Please attach the certification from the Office of the Inspector General demonstrating completion of the MCPPO Program.

** “Administrator or Manager” refers to a Town Administrator, Town Manager, or to an equivalent position.

VASC Recommendations

Animal Control Appeals Committee

- John Miles to be reappointed as a full member to a term expiring 2025

Board of Assessors

- Brendan Zarechian to be reappointed as a full member to a term expiring 2025

Board of Cemetery Trustees

- Caitlin Salmon to be reappointed as a full member to a term expiring 2025
- Ronald Stortz to be reappointed as a full member to term expiring 2025

Board of Health

- Richard Lopez to be reappointed as a full member to a term expiring 2025
- Kevin Sexton to be reappointed as an associate member to a term expiring 2024

Board of Registrars

- Krissandra Holmes to be reappointed as a full member to a term expiring 2025

Climate Advisory Committee

- Travis Estes to be appointed as a full member with a term expiring 2025 (current associate appointed to full vacancy)

Commissioner of Trust Funds

- John Daly to be reappointed as a full member with a term expiring 2025

CPDC

- John Weston to be reappointed as a full member with a term expiring 2025

Constable

- Anthony Lalicata to be reappointed to a full membership with a term expiring 2025

Council on Aging

- Deborah Small to be reappointed as a full member with a term expiring 2025
- Joan Coco to be reappointed as a full member with a term expiring 2025
- Jaquelyn Behenna to be reappointed as an associate member with a term expiring 2024
- Rosemarie Debenedetto to be appointed as an associate member with a term expiring 2024
- Beverly Cunio to be appointed as an associate member with a term expiring 2024

- Karen Janowski to be appointed as an associate member with a term expiring 2023
- Nancy Tawadros to be appointed as an associate member with a term expiring 2023

Cultural Council

- Christine Keller to be appointed as a full member with a term expiring 2025

Custodian of Sailor and Soldiers Graves

- Raymond Boyd to be reappointed as a full member with a term expiring 2025

Historic District Commission

- Everette Blodgett to be reappointed as a full member with a term expiring 2025
- Greg Maganzini to be reappointed as a full member with a term expiring 2025

Historical Commission

- Jonathan Barnes to be reappointed as a full member with a term expiring 2025
- Pino D'Orazio to be reappointed as a full member with a term expiring 2025
- Virginia Adams to be reappointed as an associate member with a term expiring 2024
- Sarah Brukilacchio to be appointed as an associate member with a term expiring 2024

Housing Authority

(Haley abstains from all votes/recommendations regarding the Housing Authority)

- Charles Adams to be reappointed as a full member with a term expiring 2027
- Margaret Donnelly Moran to be appointed as a full member with a term expiring 2025 (filling a vacancy)

RCTV BOD

- Chris Cridler to be reappointed as a full member with a term expiring 2025

Recreation Committee

- Eric Gaffen to be reappointed a full member with term expiring 2025
- Michael Coltman to be reappointed as a full member with a term expiring 2025

Town Forest Committee

- William Sullivan to be reappointed as a full member with a term expiring 2025
- Tim Kirwan to be appointed as a full member with a term expiring 2025 (current associate being appointed to full member)
- Thomas Gardiner to be appointed as an associate member with a term expiring 2024 (current full member requesting to be an associate)

Trails Committee

- David Williams to be reappointed as a full member to a term expiring 2025
- Kathy Kelly to be reappointed as a full member to a term expiring 2025
- Ray Vaillancourt to be appointed as a full member to a term expiring 2024 (current associate being appointed to full member)
- John Parsons to be reappointed as an associate member to a term expiring 2024
- John Kastrinos to be appointed as an associate member to a term expiring 2024

Zoning Board of Appeals

- Damase Caouette to be reappointed as a full member to a term expiring 2025
- Patrick Houghton to be appointed as a full member to a term expiring 2024 (current associate being appointed to full member filling a vacancy)
- Andrew Grasberger to be appointed as a full member to a term expiring 2023 (current associate being appointed to full member filling a vacancy)

VOLUNTEER BOARD VACANCIES		
AS OF 6/30/2022*		
<u>Board/Committee/Commission</u>	<u>Full</u>	<u>Associate</u>
Animal Control Appeals Committee	1	1
Board of Assessors	1	1
Board of Cemetery Trustees	2	4
Board of Health	1	1
Bylaw Committee	1	0
Celebration Committee	2	0
Climate Advisory Committee	1	2
Commissioners of Trust Funds	1	2
Community Planning & Development Commission	2	0
Conservation Commission	2	3
Constables	2	0
Council on Aging	3	5
Cultural Council	1	4
Finance Committee	4	0
Historic District Commission	2	1
Historical Commission	2	2
Housing Authority	2	0
Mystic Valley Elder Services Board of Directors	2	0
Permanent Building Committee	1	3
Recreation Committee	3	3
Town Forest Committee	2	2
Trails Committee	3	2
Zoning Board of Appeals	3	2

*Number of Vacancies Includes Incumbents Seeking Reappointment

For more information, visit:

<https://www.readingma.gov/515/Volunteer-Opportunities>

BCC Master List 2022								
				Vacancy				Current term expiring
				Incumbent seeking reappointment				
				Incumbent Assoc/Full seeking consideration for Full/Assoc				
Board/Committee	# Full Mbrs	Max # Assoc	Members	Address	Full/ Assoc	Orig. Date	Term Ends	Appt Auth
Animal Control Appeals Committee	3	2	Richard Robbins	42 Dudley Street	F	2015	2024	SB
Seeking Reappointment:			Tina Ohlson	200 Forest Street	F	2008	2023	SB
John Miles - Full Member			John Miles	532 West Street	F	2009	2022	SB
1 Associate Vacancy			Marcel Dubois	16 Willow Street	A	2021	2023	SB
No New Applicants			VACANT		A		2022	SB
Audit Committee	7		Stephen Herrick (SB)	9 Dividence Road	F	2005	2024	SB Appt
No SB Appointee Vacancy			(FINCOM)		F		2022	FC Mem
			Carla Nazzaro (Sch. Com.)	32 Red Gate Lane	F	2020	2023	SC Mem
			Ed Ross (FINCOM)	16 Kensington Avenue	F	2019	2022	FC Mem
			Chris Haley (SB)		F	2022	2023	SB Mem
			Phil Pacino (RMLD)	5 Washington Street, Unit D6	F	2010	2023	RMLD Mem
			Shawn Brandt (Sch. Com.)	231 Franklin Street	F	2020	2024	SC Mem
Board of Assessors	3	2	Michael Golden	12 Hampshire Road	F	2017	2024	SB
Seeking Reappointment:			Cheryl Moschella	117 County Road	F	2020	2023	SB
Brendan Zarechian - Full Member			Brendan Zarechian	815 Main Street	F	2018	2022	SB
1 Associate Vacancy			Jean-Paul Plouffe	330 Haven Street	A	2022	2023	SB
No New Applicants			VACANT		A		2022	SB
Board of Cemetery Trustees	6	4	Virginia Blodgett	99 Prescott Street	F	2017	2024	SB
Seeking Reappointment:			William Brown	28 Martin Road	F	1999	2024	SB
Caitlin Salmon - Full Member			Brian Boyle	186 Salem Street	F	2019	2023	SB
Ronald Stortz - Full Member			Carl McFadden	33 Wakefield Street	F	2018	2023	SB
4 Associate Vacancies			Caitlin Salmon	20 Pierce Street	F	2018	2022	SB
No New Applicants			Ronald Stortz	538 Summer Ave	F	2004	2022	SB
			VACANT		A		2022	SB
			VACANT		A		2022	SB
			VACANT		A		2023	SB
			VACANT		A		2023	SB
Board of Health	3	2	Paula Curren	223 Franklin Street	F	2020	2024	SB
Seeking Reappointment:			Kerry Dunnell	182 Bancroft Avenue	F	2020	2023	SB
Richard Lopez - Full Member			Richard Lopez	105 Red Gate Lane	F	2020	2022	SB
Kevin Sexton - Associate Member			Geri Cramer	19 Linnea Lane	A	2020	2023	SB
New Applicant: Rebecca Liberman (withdrawn)			Kevin Sexton	20 Emerson Street	A	2020	2022	SB
Board of Registrars	4	0	Laura Gemme (BVO)	16 Lowell Street	F	2009	Indef	SB
Seeking Reappointment:			Tina Ohlson	200 Forest Street	F	2021	2023	SB
Krissandra Holmes - Full Member			Krissandra Holmes	77 Redgate Lane	F	2006	2022	SB
No New Applicants			Nancy Ziemiak	15 Orchard Park Drive	F		2024	SB

BCC Master List 2022								
			Vacancy				Current term expiring	
			Incumbent seeking reappointment					
			Incumbent Assoc./Full seeking consideration for Full/Assoc.					
Board/Committee	# Full Mbrs	Max # Assoc	Members	Address	Full/ Assoc	Orig. Date	Term Ends	Appt Auth
Celebration Committee	5		Kurt Habel (SB)	832 Main Street	F	1999	2024	SB
No SB Appointee Vacancy			Nancy Potter (Mod.)	69 Hopkins Street	F	2018	2023	Moderator
No New Applicants			Sharlene Reynolds Santo (Hist.)	46 Wakefield Street	F	2020	2023	Hist Comm
			Phil Rushworth	36 Knollwood Road	F	2022	2024	Lib Trst
			VACANT (Sch Comm.)		F		2022	SC
Climate Advisory Committee	5	3	Genady Pilyavsky	3 Harriman Avenue	F	2021	2024	SB
Seeking Reappointment:			Ray Porter	529 Franklin Street	F	2007	2024	SB
Travis Estes - Associate seeking full			Celeste Kracke	6 Sweetser Avenue	F	2017	2023	SB
Walter Talbot - Associate seeking full			David Zeek	163 Pearl Street	F	2015	2023	SB
1 Full Vacancy			VACANT		F		2022	SB
1 Associate Vacancy			VACANT		A		2023	SB
No new applicants			Travis Estes	36 Intervale Terrace	A	2020	2022	SB
			Walter Talbot	33 Pasture Road	A	2021	2023	SB
Commissioners of Trust Funds	5	2	Endri Kume (BVO)	16 Lowell Street	F	2017	Indef	BVO
Seeking Reappointment:			Neil Cohen	73 Hillcrest Road	F	2007	2024	SB
John Daly - Full Member			Elizabeth Klepeis	68 Tennyson Road	F	2005	2023	SB
2 Associate Vacancies			John Daly	163 Woburn Street	F	1995	2022	SB
No New Applicants			Mark Dockser	110 Beaver Road	F	2020	2023	SB
			VACANT		A		2023	SB
			VACANT		A		2022	SB
Community Planning & Development Commission	5	1	Catrina Meyer	16 Border Road	F	2021	2024	SB
Seeking Reappointment:			Heather Clish	51 Deering Street	F	2020	2023	SB
John Weston - Full Member			Pamela Adrian	87 Ash Street	F	2018	2023	SB
1 Full Vacancy			John Weston	10 Winthrop Ave	F	2007	2022	SB
No New Applicants			VACANT		F		2022	SB
			Tony D'Arezzo	130 John Street	A	2017	2023	SB
Conservation Commission	7	4	Carl Saccone	68 Longfellow Road	F	2018	2024	SB
Seeking Reappointment:			Martha Moore	102 Sanborn	F	2020	2024	SB
None (Joe Carnahan appointed to FINCOM 6/16)			Andrew Dribin	39 Vince Street	F	2021	2024	SB
2 Full Vacancies			John Sullivan	23 Weston Road	F	2020	2023	SB
3 Associate Vacancies			Brian Bowe	15 Brewer Lane	F	2021	2023	SB
No New Applicants			VACANT		F		2022	SB
			VACANT		F		2022	SB
			Walter Talbot	33 Pasture Road	A	2021	2023	SB
			VACANT		A		2023	SB
			VACANT		A		2022	SB
			VACANT		A		2022	SB

BCC Master List 2022								
			Vacancy				Current term expiring	
			Incumbent seeking reappointment					
			Incumbent Assoc./Full seeking consideration for Full/Assoc.					
Board/Committee	# Full Mbrs	Max # Assoc	Members	Address	Full/ Assoc	Orig. Date	Term Ends	Appt Auth
Constables	4	0	Thomas Freeman	59 Springvale Road	F	1993	2024	SB
Seeking Reappointment:			Sally Hoyt	221 West Street	F	1972	2023	SB
Anthony Licata			Anthony Licata	17 Springvale Road	F	2019	2022	SB
No New Applicants			VACANT		F		2022	SB
Council on Aging	10	6	Karen Fotino	244 Haverhill Street	F	2020	2024	SB
Seeking Reappointment:			Karen Pinette	22 Colonial Drive	F	2019	2024	SB
Deborah Small - Full Member			Marilyn Shapleigh	11 John Carver Road	F	2014	2024	SB
Joan Coco - Full Member			Nancy Ziemiak	15 Orchard Park Drive	F	2021	2024	SB
Jacquelyn Behenna - Associate Member			John Parsons	3 C Street	F	2015	2023	SB
1 Full Vacancy			Sally Hoyt	221 West Street	F	2004	2023	SB
4 Associate Vacancies			Sandra Shaffer	239 Main Street	F	2014	2023	SB
New Applicants:			VACANT		F		2022	SB
Beverly Cunio			Deborah Small	177 Wakefield Street	F	2018	2022	SB
Rosemarie Debenedetto			Joan Coco	4 Freemont Street	F	2017	2022	SB
Karen Janowski			Jolyn Ek	50 Bay State Road #307	A	2014	2023	SB
Nancy Tawadros			VACANT		A		2023	SB
			VACANT		A		2023	SB
			VACANT		A		2022	SB
			Jacquelyn Behenna	330 Lowell Street	A	2020	2022	SB
			VACANT		A		2022	SB
Cultural Council	7	4	Brian Kimerer	66 John Carver Road	F	2018	2024	SB
1 Full Vacancy			Sherilla Lestrade	24 Gould Street, Unit 304	F	2021	2024	SB
4 Associate Vacancies			Stephen Theodoridis	22 Union Street #1	F	2022	2024	SB
New Applicants:			Katherine Lopez Natale	26 Laurel Lane	F	2019	2023	SB
Christine Keller			Kerri Perry	307 West Street	F	2020	2023	SB
			Megan Fidler-Carey	64 Charles Street	F	2017	2023	SB
			VACANT		F		2022	SB
			VACANT		A		2023	SB
			VACANT		A		2023	SB
			VACANT		A		2022	SB
			VACANT		A		2022	SB
Cust. of Sail. & Sold. Graves	1	0	Raymond Boyd	1451 Main Street	F	2019	2022	SB
Seeking Reappointment: Raymond Boyd								

BCC Master List 2022								
			Vacancy				Current term expiring	
			Incumbent seeking reappointment					
			Incumbent Assoc/Full seeking consideration for Full/Assoc					
Board/Committee	# Full Mbrs	Max # Assoc	Members	Address	Full/ Assoc	Orig. Date	Term Ends	Appt Auth
Historic District Commission	5	3	Amelia Freedman	180 Grove Street	F	2018	2024	SB
Seeking Reappointment:			Pino D'Orazio	14 Wilson Street	F	2018	2024	SB
Everett Blodgett - Full Member			Ilene Bornstein	80 Haystack Road	F	2009	2023	SB
Greg Maganzini - Full Member			Everett Blodgett	99 Prescott Street	F	2009	2022	SB
1 Associate Vacancy			Greg Maganzini	168 West Street	F	2014	2022	SB
No New Applicants			Carl Mittnight	18 Cherry Lane Drive	A	2019	2023	SB
			Virginia Adams	59 Azalea Circle	A	2009	2023	SB
			VACANT		A		2022	SB
Historical Commission	5	3	Sharlene Reynolds Santo	46 Wakefield Street	F	1999	2024	SB
Seeking Reappointment:			Amelia Freedman	180 Grove Street	F	2018	2023	SB
Jonathan Barnes - Full Member			Samantha Couture	56 Pearl Street	F	2017	2023	SB
Pino D'Orazio - Full Member			Jonathan Barnes	41 Pratt Street	F	2014	2022	SB
Virginia Adams - Associate Member			Pino D'Orazio	14 Wilson Street	F	2018	2022	SB
1 Associate Vacancy			Christine Keller	33 Pasture Road	A	2021	2023	SB
New Applicants:			VACANT		A		2022	SB
Sarah Brukilacchio			Virginia Adams	59 Azalea Circle	A	1978	2022	SB
Housing Authority (5yr terms)	5	0	VACANT		F		2025	SB
Seeking Reappointment:			Timothy Kelley	84 Woburn Street	F	1996	2024	SB
Charles Adams - Full Member			Marie Hanson	14 Frank Tanner Drive #7	F	2019	2023	SB-RHA Tenant
1 SB Appointed Vacancy			Charles Adams	13 Riverside Drive	F	2018	2022	SB
New Applicants:			Diane Cohen (STATE)	73 Hillcrest Road	F	2004	2021	State
Michael Louis			Kathryn Gallant (BVO)				Indef	BVO
Margaret Donnelly Moran								
John McKee								
MAPC	1	0	Steven Sullivan	41 Colburn Road	F	2020	2023	SB
Mystic Valley Elder Service Board of Directors	2	0	Elder/Human Services Administrator (BVO)		F		Indef	BVO
1 Vacant SB Appointee			VACANT		F		2024	SB
No New Applicants			VACANT (COA)		F		2022	COA
RCTV Board of Directors	3	0	Stephen Crook (SB)	137 Pleasant Street	F	2018	2024	SB
Seeking Reappointment:			Chris Cridler (SB)	39 Middlesex Ave	F	2018	2022	SB
Chris Cridler			(Sch. Com.)		F		2020	SC
Reading Ice Arena Authority	1	0	Carl McFadden	33 Wakefield Street	F	2010	2023	SB

BCC Master List 2022									
				Vacancy				Current term expiring	
				Incumbent seeking reappointment					
				Incumbent Assoc/Full seeking consideration for Full/Assoc					
Board/Committee	# Full Mbrs	Max # Assoc	Members	Address	Full/ Assoc	Orig. Date	Term Ends	Appt Auth	
Recreation Committee	9	4	Catherine Kaminer	37 Warren Ave	F	1988	2024	SB	
Seeking Reappointment:			Emily Sisson	92 John Street	F	2015	2024	SB	
Eric Gaffen - Full Member			Robert Weiden	30 Orange Street	F	2020	2024	SB	
Michael Coltman - Full Member			Angela Binda	10 Orchard Park Drive	F	2020	2023	SB	
1 Full Vacancy			Chuck Robinson (Sch. Com.)		F	2021	2023	SB	
3 Associate Vacancies			Richard Hand	20 Meadowbrook Lane	F	2011	2023	SB	
No New Applicants			Eric Gaffen	15 Hemlock Road	F	2018	2022	SB	
			Michael Coltman	18 Milton Road	F	2018	2022	SB	
			VACANT		F		2022	SB	
			Katelynn King	3 Archstone Circle, Apt 201	A	2021	2023	SB	
			VACANT		A		2023	SB	
			VACANT		A		2022	SB	
			VACANT		A		2022	SB	
RMLD Citizen Advisory Board	1	0	Vivek Soni	147 Johnson Woods Drive	F	2019	2023	SB	
Town Forest Committee	5	3	Kurt Habel	832 Main Street	F	2013	2024	SB	
Seeking Reappointment:			Susan Bowe	15 Brewer Lane	F	2021	2024	SB	
William Sullivan - Full Member			Jeffrey Lamson	88 Timberneck Drive	F	2020	2023	SB	
Thomas Gardiner - Full seeking Assoc			Thomas Gardiner	182 Franklin Street	F	2010	2022	SB	
Tim Kirwan - Assoc seeking Full			William Sullivan	44 Blueberry Lane	F	2013	2022	SB	
1 Associate Vacancy			Nancy Docktor	371 Pearl Street	A	2015	2023	SB	
No New Applicants			VACANT		A		2022	SB	
			Tim Kirwan	48 Hanscom Avenue	A	2021	2022	SB	
Trails Committee	5	3	Benjamin Ream	972 Main Street	F	2018	2024	SB	
Seeking Reappointment:			VACANT		F		2024	SB	
David Williams - Full Member			William Finch	51 Mill Street	F	2011	2023	SB	
Kathy Kelly - Full Member			David Williams	117 Oak Street	F	2008	2022	SB	
Ray Vaillancourt - Associate seeking Full			Kathy Kelly	36 Grove Street	F	2018	2022	SB	
John Parsons - Associate			Thomas Gardiner	182 Franklin Street	A	2008	2023	SB	
1 Full Vacancy			Ray Vaillancourt	179 Lowell Street	A	2021	2022	SB	
New Applicant:			John Parsons	3 C Street	A	2008	2022	SB	
John Kastrinos									
Zoning Board of Appeals	5	2	VACANT		F		2024	SB	
Seeking Reappointment:			Ryan Bourque	9 Lenetta Lane	F	2021	2024	SB	
Damase Caouette - Full Member			Cynthia B Hartman	20C Carnation Circle	F	2020	2023	SB	
Patrick Houghton - Assoc Seeking Full			VACANT		F		2023	SB	
Andrew Grasberger - Assoc Seeking Full			Damase Caouette	11 Field Pond Road	F	2021	2022	SB	
2 Full Vacancies			Patrick Houghton	4D Carnation Circle	A	2021	2022	SB	
No New Applicants			Andrew Grasberger	129 Green Street	A	2021	2022	SB	

New Applicants

Brukilacchio



Town of Reading
16 Lowell Street
Reading MA 01867

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2022 JUN -9 PM 5:24

Town Clerk
781-942-9050

fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Brukilacchio Sarah H Date: 6/9/22
(Last) (First) (Middle)

Address: 48 Maple Ridge Rd. Reading, MA 01867

Phone (Home): _____ Phone (Work): _____

Phone (Cell): 781 942-2501 Which number should be listed? cell

Occupation: Finance/HR Number of years in Reading: 32

E-mail address: SarahB@Innovationsinoptics.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input checked="" type="checkbox"/> Historical Commission (Associate) | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

I have evolved into an advocate of Reading's history,
historical properties, historical people and sharing the
stories as well as incorporating history into art and
a stronger sense of place.



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16 Lowell Street
Reading MA 01867

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website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Cunio Beverly M Date: 4.26.22
(Last) (First) (Middle)
Address: Augustus Ct #1011 Reading, Ma 01867
Phone (Home): 781-944-7541 Phone (Work): Ø
Phone (Cell): 857.205.5478 Which number should be listed? HOME
Occupation: Retired Number of years in Reading: 7 yrs
E-mail address: bcunio1@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input checked="" type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

I am a Active Senior Citizen Living in Town of Reading. I attend Exercise & Art classes at the Pleasant St-SACTE, which I very much enjoy! I have Volunteered in past - Politically and also - helped new Immigrants study for Citizenship tests. I worked all my life as a clerk in hospitals, State of MA - Registry Div, also City Boston Marriage Dept,



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**Application for Appointment to
Boards, Committees and Commissions**

Name: DeBenedetto, Rosemarie Date: 4-19-22
(Last) (First) (Middle)

Address: 74 Haystack Road

Phone (Home): 781-944-2695 Phone (Work): Retired

Phone (Cell): 508-846-0128 Which number should be listed? Cell

Occupation: _____ Number of years in Reading: Since 1977

E-mail address: MAMAdetto@yahoo.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input checked="" type="checkbox"/> 1 Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

Reading Resident over 60 years old, who is a participant of various activities at The Pleasant Street Center

Rosemarie DeBenedetto



Town of Reading
16 Lowell Street
Reading MA 01867

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**Application for Appointment to
Boards, Committees and Commissions**

Name: Donnelly Moran Margaret M Date: 1/12/2022
(Last) (First) (Middle)

Address: 32 Vale Road, Reading MA 01867

Phone (Home): _____ Phone (Work): _____

Phone (Cell): 781-367-6219 Which number should be listed? Cell

Occupation: Affordable Housing Finance and Development Number of years in Reading: 25

E-mail address: donnellymo@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> 1 Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

I have worked in the public housing field for over thirty years serving in a number of capacities from administering the Section 8 program, managing tenant screening and emergency housing to most recently managing the development and modernization activities of the Cambridge Housing Authority (CHA). I have also served as a consultant to other housing authorities providing management assessments, development and modernization assistance, technical assistance, and relocation advisory services. I currently supervise a staff of 25 implementing the Cambridge Housing Authority's repositioning, redevelopment, and development activities. Under my leadership, CHA is expanding its business model to offer similar services to other housing authorities. A copy of my resume/summary of experience is attached. Thank you for your consideration.



MARGARET DONNELLY MORAN, PRINCIPAL IN CHARGE
Director of Planning and Development, Cambridge Housing Authority

Margaret Donnelly Moran has over thirty years of experience repositioning, recapitalizing, and building new affordable and public housing units. Margaret currently directs the Cambridge Housing Authority's Planning and Development Department in accordance with CHA's mission and state and federal regulations. She has secured over \$980 million in financing for the CHA to substantially rehabilitate over 2,053 units of housing, including approximately \$343 million in LIHTC equity, \$263 million in hard debt, \$349 million in soft debt, and \$25 million in developer/sponsor contributions. In addition, Margaret has overseen portfolio-wide energy efficiency upgrades that have reduced CHA's annual utility costs by 32% while also improving resident comfort and building performance.

EDUCATION

Boston College, Bachelor of Arts
in History and Economics

**OTHER PROFESSIONAL
EXPERIENCE**

MDM Housing Consulting, Principal, 1995-2015

Town of Amesbury, Community
Development Department, 1987-
1988

OTHER

Panelist, MTW Spring
Conference 2021, Preserving
and Developing New
Affordable Housing to Address
Homeless and Advance Equity

Panelist, National NAHRO Conference, October 2019 Conference in San Antonio, Using RAD and Section 18 to Reposition CHA's Portfolio

Panelist, MTW Spring Conference 2016, Affordable Housing Development

Panelist, NCD Academy 2015, PHA Innovations

- **Rental Assistance Demonstration (RAD):** Developed and implemented CHA's portfolio-wide RAD conversion, which was the fifth largest in the nation when it was approved in 2013. She successfully completed all RAD-related tasks including: pre-application planning, application preparation and submission, investor and lender selection, project supervision, and closing coordination and oversight. Margaret successfully completed eight RAD closings in six months, involving 952 units and \$270 million in financing. Margaret also serves as a resource to other housing agencies as they develop their RAD programs.
- **Capital Planning Program:** Administered CHA's Capital Planning Program for over twenty years, including formulating funding strategies, preparing funding applications and proformas for new affordable housing development and preservation projects, communicating the capital planning needs to residents and other stakeholders, creating and assessing the CHA's Annual Capital Plan under the Moving to Work Deregulation Demonstration, and supervising financial transactions totaling \$980 million since 2009.
- **ARRA:** Formulated and secured four competitive ARRA stimulus grants totaling \$24 million for CHA, which was on a per capita basis one of the highest awards received by any housing authority. Margaret was responsible for using the ARRA grants as a catalyst to secure over \$102 million in additional tax and debt-financing for the projects and served as the project manager for the \$68 million comprehensive modernization and deep energy retrofit of LBJ Apartments, which resulted in a 55% reduction in annual utility costs while improving building's overall marketability, increasing tenant comfort and ensuring the long-term viability of the building.
- **NHA Experience:** Supervised the construction, project financing, and resident relocation activities of a \$12 million rental and homeownership new development program for Needham Housing Authority. The project replaced 20 family units of obsolete state public housing with 40 new family units with half the units sold as homeownership units to

MARGARET DONNELLY MORAN, PRINCIPAL IN CHARGE

Director of Planning and Development, Cambridge Housing Authority

qualified low-income families. Created marketing material, conducted outreach to eligible families, and coordinated the homeownership selection and sales process.

Project Management and Supervision:

- Served as project leader for modernization activities for 2,200 units establishing the goals, objectives overall strategy and approach to these activities; directed the redevelopment and comprehensive modernization of an additional 800 housing units. Each planning effort required significant team-work and collaboration; an extensive community input and participatory design process; state and local permitting including planning, zoning and accessibility code variances; and complex design and financing solutions.
- **Supervised team members** Established a collaborative and professional work environment; ensured project goals, objectives and timelines were met; identified and assessed obstacles or opportunities; developed and implemented work plans; and supported and/or bolstered individual and team performance.
- **Evaluated the operating and performance of low performing and troubled housing agencies:** assessed organizational structures and developed reorganization strategies; identified and presented recommendations for improvement; created enhanced policies and procedures; and created and implemented staff training programs.

Program Experience:

- Successful, in-depth experience implementing HUD and Commonwealth of Massachusetts regulations and programs including: Local Zoning and Special Permit Requirements; State and Federal Procurement Requirements, specifically State Law M.G.L. 30B, M.G.L. c. 149, and M.G.L. c 149A; Low-Income Housing Tax Credit Program; Tax-Exempt Bond Financing; Moving to Work Deregulation Demonstration; Rental Assistance Demonstration; HOPE VI Program; Capital Fund Program; and Public Housing Development Program; Tenant Assistance, Relocation, and Real Property Acquisition.



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fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Janowski Karen T. Date: 5/24/22
(Last) (First) (Middle)

Address: 30 Azalea Circle

Phone (Home): _____ Phone (Work): same

Phone (Cell): 781-983-1737 Which number should be listed? _____

Occupation: Assistive Technology Consultant Number of years in Reading: 34

E-mail address: Karen.janowski@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input checked="" type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

I'm a member of the 60+ Reading community and believe my life experience/background as an Occupational Therapist and a technology consultant, will provide an additional perspective on the COA. As an OT, I am very interested in occupation across the life span and hope to help those of us in the elder Reading community age well with effective and appropriate options. This is especially as a result of attending the ReCAL meeting at the Pleasant Street Center. Thank you for your consideration.
- Karen



Town of Reading
16 Lowell Street
Reading MA 01867

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READING, MA.

2022 FEB 22 AM 11:58

Town Clerk
781-942-9050

fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: KASTRINOS JOHN ROBERT Date: 2/18/22
(Last) (First) (Middle)

Address: 1137 MAIN ST.

Phone (Home): 781.942.7910 Phone (Work): 617.886.7362

Phone (Cell): 857.498.1231 Which number should be listed? CELL

Occupation: HYDROGEOLOGIST Number of years in Reading: 30

E-mail address: JOHNBOBK@ICLOUD.COM

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input checked="" type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |

☐ Other _____

Please outline relevant experience for the position(s) sought:

MY BACKGROUND IN SOILSCIENCE, GEOLOGY AND HYDROGEOLOGY ENABLES AN
INFORMED VIEW OF TRAIL MAINTENANCE WITH RESPECT TO DRAINAGE AND
EROSION.

IN ADDITION, I AM AN AVID USER OF THE TOWN'S TRAILS, BY BIKE, SKIS,
SNOWSHOES, AND ON FOOT.

Keller



Town of Reading
16 Lowell Street
Reading MA 01867

RECEIVED
TOWN CLERK
READING, MA.
LG
2022 MAY 25 AM 10:43

Town Clerk
781-942-9050

fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Keller Christine Marie Date: 5/25/2022
(Last) (First) (Middle)

Address: 33 Pasture Rd, Reading, MA 01867

Phone (Home): 781-779-1055

Phone (Work): —

Phone (Cell): 774-258-0020

Which number should be listed? Home

Occupation: Adjunct Faculty, Lasell Univ.

Number of years in Reading: 2

E-mail address: Kellertalbot@gmail.com

I grew up in Reading.
RMHS '81

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- ☐ Animal Control Appeals Committee
- ☐ Board of Assessors
- ☐ Board of Health
- ☐ Bylaw Committee
- ☐ Climate Advisory Committee
- ☐ Community Planning and Development Commission
- ☐ Constables
- ☒ Cultural Council
- ☐ Finance Committee
- ☐ Historical Commission
- ☐ Human Relations Advisory Committee
- ☐ RCTV Board of Directors
- ☐ Retirement Board
- ☐ Town Forest Committee
- ☐ Veterans Memorial Trust Fund Committee

- ☐ Audit Committee
- ☐ Board of Cemetery Trustees
- ☐ Board of Registrars
- ☐ Celebration Trust Committee
- ☐ Commissioners of Trust Funds
- ☐ Conservation Commission
- ☐ Council on Aging
- ☐ Custodian of Soldier and Sailor Graves
- ☐ Historic District Commission
- ☐ Housing Authority
- ☐ Permanent Building Committee
- ☐ Recreation Committee
- ☐ RMLD Citizen Advisory Board
- ☐ Trails Committee
- ☐ Zoning Board of Appeals

☐ Other _____

Please outline relevant experience for the position(s) sought:

Supporter of the arts - moved back to Reading from Worcester, where my husband and I were Adjuncts at Becker College. We supported Music Worcester, Worcester Art Museum, Hanover Theatre, Preservation Worcester. We continue to support MFA, PEM, etc. and have season tickets to BSO. I would love to support the Cultural Council
I am currently an Associate Member of RHC.



Town of Reading
16 Lowell Street
Reading MA 01867

RECEIVED
TOWN CLERK
READING, MA.

2022 JAN 10 AM 9:21
fax: 781-942-9070
website: www.readingma.gov

Town Clerk
781-942-9050

**Application for Appointment to
Boards, Committees and Commissions**

Name: Liberman, Rebecca F. Date: 1/5/22
(Last) (First) (Middle)

Address: 50 Pratt St.

Phone (Home): 781-944-1950 Phone (Work): 617-624-5503

Phone (Cell): 781-315-9409 Which number should be listed? _____

Occupation: Epidemiologist Number of years in Reading: 21

E-mail address: _____

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input checked="" type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |

2 Other An advisory role for the Board of Health

Please outline relevant experience for the position(s) sought:

I am a 30-year career epidemiologist
currently employed by the Massachusetts
Dept. of Public Health, with a research focus
on maternal and child health issues. I
have expertise in surveillance of disease,
data analysis and in presenting results to
a wide array of people including doctors,
scientists and members of the public.

REBECCA F. LIBERMAN, MPH

50 Pratt Street

Reading, MA 01867

Home: 781-944-1950

Cell: 781-315-9409

rfliberman@gmail.com

SUMMARY

Epidemiologist with 30 years of research experience. Research interests include reproductive health, birth defects and the impact of infectious disease and opioid use on pregnancy outcomes.

CORE COMPETENCIES

- Statistical Packages: SAS (including SAS Macros), SPSS
- Databases: Microsoft Access
- Microsoft Office Suite
- Tableau
- Technical and grant-writing
- Excellent oral and written communication skills

PROFESSIONAL EXPERIENCE

2019-present Surveillance Epidemiologist

Center for Birth Defects Research and Prevention

Massachusetts Department of Public Health, Boston, MA

- Project lead on study of time trends in heart defect diagnosis and impact of interpregnancy interval on prevalence of birth defects
- Conduct birth defects research and surveillance activities
- Develop and implement quality improvements and system efficiencies

2012-2019 Contract Epidemiologist

Center for Birth Defects Research and Prevention

Massachusetts Department of Public Health, Boston, MA

- Conducted surveillance activities, including data cleaning, data analysis, and preparation of reports and manuscripts
- Provided birth defects data to internal and external partners
- Developed quality control procedures
- Presented data at conferences and in peer-reviewed publications

2010-2011 Biostatistician

Smith & Nephew, Andover, MA

- Developed analysis plans and analyzed data on products
- Created a standard operating procedure for statistical analysis of engineering studies

2001-2008 Biostatistician

Lahey Clinic Medical Center, Burlington, MA

- Provided statistical support to physicians throughout the hospital for research projects
- Conducted data analysis and assisted with publications and presentations

1997-2000 Programmer Analyst

Ob/Gyn Epidemiology Center

Brigham and Women's Hospital, Boston, MA

- Analyzed data on a variety of women's reproductive health issues, including a large study of assisted reproductive technology and The Harvard Study of Moods and Cycles
- Designed Access database used for data collection

1995-1996 Research Analyst

California Birth Defects Monitoring Program, Emeryville, CA

- Analyzed birth defects surveillance data
- Explored potential clusters of birth defects associated with environmental exposures

1993-1994 Research Analyst

Technology Assessment Group, San Francisco, CA

- Added quality of life components to pharmaceutical clinical trials
- Conducted pilot studies and focus groups for study protocol development
- Analyzed quality of life data and assisted with client reports and proposals

EDUCATION

UNIVERSITY OF MICHIGAN, Ann Arbor, MI

M.P.H., Epidemiology, 1991

Thesis topic: High normal blood glucose and risk of myocardial infarct in the Tecumseh Community Health Study

PRINCETON UNIVERSITY, Princeton, NJ

B.A., Molecular Biology, 1988

SPECIAL SKILLS

-Ability to work collaboratively

SELECTED PUBLICATIONS

Liberman RF, Heinke D, Petersen JM, et al. Interpregnancy interval and selected birth defects: a multistate study. *Birth Defects Res.* 2021;1-11. doi: 10.1002/bdr2.1960.

Cragan JD, Mai CT, Petersen EE, **Liberman RF**, et al. Baseline prevalence of birth defects associated with congenital Zika virus infection--Massachusetts, North Carolina, and Atlanta, Georgia, 2013-2014. *Morbidity and Mortality Weekly Report* 2017; 66: 219-222.

Liberman RF, Getz KD, Heinke D, et al. Assisted reproductive technology and birth defects: effects of subfertility and multiple births. *Birth Defects Res.* 2017; 109(14): 1144-1153.

Stern JE, Gopal D, **Liberman RF**, et al. Validation of birth outcomes from the SART CORS: Population-based analysis from the Massachusetts Outcome Study of Assisted Reproductive Technology (MOSART). *Fertil Steril.* 2016; 106(3): 717-722.

Liberman RF, Getz KD, Lin AE, et al. Delayed diagnosis of critical congenital heart defects: trends and associated factors. *Pediatrics* 2014; 134(2): e373-381.

Liberman RF, Stern JE, Luke B, Reefhuis J, Anderka M. Validating assisted reproductive technology self-report. *Epidemiology* 2014; 25(5):773-775.

Brewer ES, Reznikov B, **Liberman RF**, et al. Incidence and predictors of intracranial hemorrhage after minor head trauma in patients taking anticoagulant and antiplatelet medication. *J Trauma* 2011; 70: E1-E5. doi: 10.1097/TA.0b013e3181e5e286.

Robson K, Barto A, **Liberman RF**. The evaluation of premenopausal women with anemia: what is the yield of gastrointestinal endoscopy? *Dig Dis and Sci.* 2009; 54: 1667-1671.

Harlow BL, Cohen LS, Otto MW, **Liberman RF**, et al. Demographic, family and occupational characteristics associated with major depression: the Harvard study of moods and cycles. *Acta Psychiatr Scand.* 2002; 105: 209-217.

Bo-Abbas YY, Martin KA, **Liberman RF**, et al. Serum and follicular fluid hormone levels during in vitro fertilization after short- or long-course treatment with a gonadotropin releasing hormone agonist. *Fertil Steril.* 2001; 75: 694-9.

Mantzoros CS, Cramer DW, **Liberman RF**, Barbieri RL. Predictive value of serum and follicular fluid leptin concentrations during assisted reproductive cycles in normal women and in women with polycystic ovarian syndrome. *Hum Reprod.* 2000; 15: 539-644.

Cramer DW, **Liberman RF**, Powers D, et al. Recent trends in assisted reproductive techniques and associated outcomes. *Obstet Gynecol.* 2000; 95: 61-66.

Cramer DW, **Liberman RF**, Titus-Ernstoff, L, et al. Genital talc exposure and risk of ovarian cancer. *Int. J Cancer* 1999; 81: 351-356.

Shaw GM, **Liberman RF**, Todoroff K, Wasserman CR. Low birth weight, preterm delivery, and periconceptional vitamin use. *Pediatrics* 1997; 130: 1013-1014.

Mathias SD, Kuppermann M, **Liberman RF**, et al. Chronic pelvic pain: prevalence, health-related quality of life, and economic correlates. *Obstet Gynecol.* 1996; 87 (3): 321-327.

LaVerde, Jacquelyn

From: Saunders, Caitlin
Sent: Tuesday, June 14, 2022 8:21 AM
To: LaVerde, Jacquelyn
Subject: FW: Application for a Board of Health position

Caitlin Saunders Nocella
Executive Assistant
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6644
csaunders@ci.reading.ma.us

Town Hall Hours:
Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED

-----Original Message-----

From: Rebecca Liberman <rfliberman@gmail.com>
Sent: Monday, June 13, 2022 9:47 PM
To: Reading - Selectboard <selectboard@ci.reading.ma.us>
Cc: Solarin, Adetokunbo <asolarin@ci.reading.ma.us>; Maltez, Fidel <fmaltez@ci.reading.ma.us>
Subject: Application for a Board of Health position

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr. Haley and Ms. McCarthy,

Thank you for the opportunity to meet with you today about my application for a position on the Board of Health. I was disappointed to learn that the two incumbent members will be automatically recommended for reappointment and that there will be no open interview process where all candidates for these positions receive consideration.

In light of this, I regret to inform you that I will be withdrawing my application. However, as I mentioned when we met today, I feel strongly that it is important to have an epidemiologist on the Board of Health, especially given the ongoing COVID pandemic.

I sincerely hope that you will work to change the town charter to expand the number of voting members and that you also consider adding more associate, nonvoting members to the BoH so that the town can benefit from more residents' expertise. In addition, I hope that the BoH changes its policies to allow for a fairer selection process that allows non-incumbents a chance to be considered.

Thank you again.

Rebecca Liberman, MPH



Town of Reading
16 Lowell Street
Reading MA 01867

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READING, MA.

LG

2022 FEB 17 PM 3:51

Town Clerk
781-942-9050

fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Louis Michael John Date: 2/10/22
(Last) (First) (Middle)

Address: 5 John Carter Rd Reading

Phone (Home): _____ Phone (Work): _____

Phone (Cell): 781-484-2435 Which number should be listed? cell

Occupation: attorney Number of years in Reading: 2 months

E-mail address: gthmlouis@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |

Other _____

Please outline relevant experience for the position(s) sought:

Attorney for 13 years practicing landlord/tenant law. Attorney for
Boston Housing Authority for 10 years. Commissioner for
Medford Housing Authority for 6 years until left City.
Co-Chair Real Estate Bar Association landlord/tenant
Section

See Attached Resume

Michael J. Louis

5 John Carver Road ▪ Reading, MA 01867 ▪ attymloUIS@gmail.com ▪ 781-424-2435

PROFESSIONAL EXPERIENCE

BOSTON HOUSING AUTHORITY, Boston, MA

Litigator II

August 2011-Present

- Represent the BHA in summary process trials, civil litigation and administrative hearings.
- Draft and argue motions for execution, motions for summary judgment, opposition to restraining orders, pretrial memoranda.
- Draft and argue Section 8 termination memoranda and appeals.
- Draft and argue appellate briefs in the Court of Appeals and Supreme Judicial Court.
 - Cases of Note: *Figgs v. BHA* 469 Mass. 354; *BHA v. Y.A.* 482 Mass. 240

DOWNING & FLYNN, Boston, MA

Associate

August 2008-August 2011

- Prepare for and conduct summary process trials.
- Negotiate and prepare agreements for judgment and settlements.
- Prepare notices to quit, notices to correct, responses and requests for discovery.
- Ensure client compliance with HUD statutory and regulatory schemes.
- Draft complaints, answers/counterclaims, prepare and attend case management conferences.
- Review, revise and draft leases and lease addenda.

LAW OFFICES OF GEORGE L. WHITING, Abington, MA

Pro-Bono Associate

March-August 2008

- Litigation and guardianship management by drafting complaints, motions, and discovery.

COMMONWEALTH COMMUNITIES MANAGEMENT, LLC, Norwood, MA

Associate

August 2006-December 2007

Summer Associate

Summers 2004 and 2005

- Counsel corporate client and twenty-two healthcare facilities on daily operational needs.
- Draft complaints, motions, answers/counterclaims, discovery responses and requests.

PROFESSIONAL LICENSURE/CERTIFICATIONS/PUBLICATIONS

- Co-Author Appeals Chapter MCLE: *Residential & Commercial Landlord-Tenant Practice in MA*.
- MCLE Mock Trial of an Eviction Action in Housing Court Instructor, January 2017 & 2018.
- Section 8 Admin. Assoc., Need to Know Pitfalls in Landlord Tenant, Instructor November 2015.
- MCLE Residential & Commercial Landlord-Tenant Practice Basics Plus Instructor, October 2012.

MEDFORD HOUSING AUTHORITY, Medford, MA

Commissioner

April 2016-November 2021

- Appointed by the Mayor to monitor and guide the administration of the housing authority by MHA staff and ensure MHA is in compliance with all federal, state and local regulations.
- Community Preservation Commission member

EDUCATION

SYRACUSE UNIVERSITY COLLEGE OF LAW, Syracuse, NY

Juris Doctor, May 2006

Honors: Chancellor's Scholar (2003-2006)

ASSUMPTION COLLEGE, Worcester, MA

Bachelor of Arts, summa cum laude, History, May 2003

Honors: Aquinas Scholar (1999-2003); Phi Alpha Theta Honor Society (2002-2003)

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READING, MA.
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fax: 781-942-9070
website: www.readingma.gov

Name: MCKEE JOHN L. Date: 1/21/2022
(Last) (First) (Middle)

E-mail address: mckeejo@yahoo.com

<input type="checkbox"/> Animal Control Appeals Committee	<input type="checkbox"/> Audit Committee
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Board of Cemetery Trustees
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Board of Registrars
<input type="checkbox"/> Bylaw Committee	<input type="checkbox"/> Celebration Trust Committee
<input type="checkbox"/> Climate Advisory Committee	<input type="checkbox"/> Commissioners of Trust Funds
<input type="checkbox"/> Community Planning and Development Commission	<input type="checkbox"/> Conservation Commission
<input type="checkbox"/> Constables	<input type="checkbox"/> Council on Aging
<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Custodian of Soldier and Sailor Graves
<input type="checkbox"/> Finance Committee	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Historical Commission	<input checked="" type="checkbox"/> 1 Housing Authority
<input type="checkbox"/> Human Relations Advisory Committee	<input type="checkbox"/> Permanent Building Committee
<input type="checkbox"/> RCTV Board of Directors	<input type="checkbox"/> Recreation Committee
<input type="checkbox"/> Retirement Board	<input type="checkbox"/> RMLD Citizen Advisory Board
<input type="checkbox"/> Town Forest Committee	<input type="checkbox"/> Trails Committee
<input type="checkbox"/> Veterans Memorial Trust Fund Committee	<input type="checkbox"/> Zoning Board of Appeals
<input type="checkbox"/> Other	

My most recent position was as an Affordable Housing Operations executive with Peabody Properties, where I oversaw 65 Affordable Housing communities, including 1 in Reading. These spanned Elderly/Disabled, Veterans, Family & FosterCare Youth graduates. My duties included all aspects of Operations, and I would welcome the opportunity to lend my experience, expertise and contacts to assist the staff at the Reading Housing Authority. I also have experience in Affordable Housing finance/funding-including Tax credit, HOME funds, HIF funds etc. Lastly, I have a deep love for the Reading community-I went to High School here and returned to raise my family here, so I am committed to the community's continued success and socio-economic diversity. Thank you for your consideration and happy to discuss further.

Tawadros



Town of Reading
16 Lowell Street
Reading MA 01867

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TOWN CLERK
READING, MA.

Town Clerk
781-942-9050

2022 MAY 24 AM 9:43 ^{pk} fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Tawadros Nancy S. Date: 5/23/22
(Last) (First) (Middle)

Address: 31 Libby Ave Reading

Phone (Home): 781-944-8015 Phone (Work): _____

Phone (Cell): 978-390-1823 Which number should be listed? cell please

Occupation: People Operations Number of years in Reading: 18

E-mail address: nst1176@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
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| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
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| <input type="checkbox"/> Constables | <input checked="" type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
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| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |

Other _____

Please outline relevant experience for the position(s) sought:

Please see attached document.

Thank you for considering my application for appointment to the Council on Aging.

I am a People Operations professional who started her career in Human Services, where I developed an interest in and care for the senior population. I worked in a direct care capacity with seniors after graduating from college, and I also spent some time working at Peter Sanborn place here in Reading several years ago. In addition, where my interests were truly sparked was in the period where I was responsible for end of life care for both of my aging parents. That was a period when seeking resourcing for my parents became an important part of my life, and a lot of learnings were gained in that time. I'd really enjoy the opportunity to bring that perspective to the Council on Aging. I am a person who cares deeply and brings logic and reason to decision making. I hope you will consider my application for the Council and I look forward to your response.

Nancy Tawadros
nst1176@gmail.com
978-390-1823

Incumbents Seeking Reappointment



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Charles Adams
13 Riverside Drive
cadams@pennrose.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Housing Authority

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

X I wish to be considered for reappointment.

 I **do not** wish to be considered for reappointment.

Charlie Adams

Signature

5/1/22

Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY 4 AM 10:30 *RU*

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Virginia Adams
59 Azalea Circle
vahistorian@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Historical Commission

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

X

I wish to be considered for reappointment.

I **do not** wish to be considered for reappointment.

Virginia Adams
Signature

5-1-22
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY '2 AM 10:11
RL

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Jonathan Barnes
41 Pratt Street
jebarnes2@verizon.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Historical Commission

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.


☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature


Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Jacquelyn Behenna
330 Lowell Street
jbehenna79@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Council on Aging

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

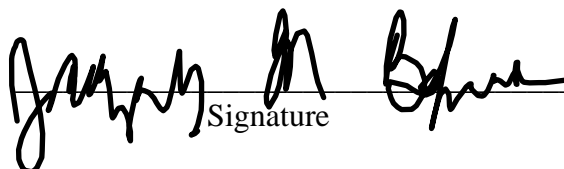
1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.



I wish to be considered for reappointment.

I **do not** wish to be considered for reappointment.


Signature

5/9/22

Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Everett Blodgett
99 Prescott Street
eblodg-wshd-350@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Historic District Commission

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I **do not** wish to be considered for reappointment.

Everett A. Blodgett
Signature

May 3, 2022
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY 16 AM 8:19

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER

(781) 942-9043

MEMORANDUM

TO: Raymond Boyd
1451 Main Street
boydplum@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Custodian of Soldier and Sailor Graves

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
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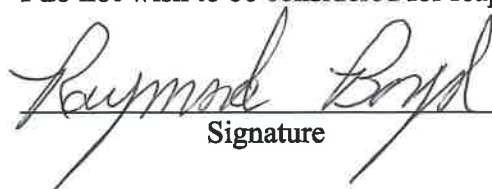
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature

5-13-2022
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY 16 AM 8:19

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Raymond Boyd
1451 Main Street
boydplum@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Veterans Memorial Trust Fund Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I do not wish to be considered for reappointment.


Signature

5-13-2022
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

MAY 11 PM 1:41

MC

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Damase Caouette
11 Field Pond Road
cycouette52@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Zoning Board of Appeals

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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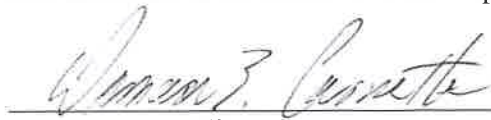
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature


Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY 5 AM 10:29
Ph

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Joan Coco
4 Fremont Street
jcoco514@yahoo.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Council on Aging

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I **do not** wish to be considered for reappointment.

Joan M. Coco
Signature

5/4/22
Date

RECEIVED
TOWN CLERK
READING, MA.

2022 APR 28 PM 2:51

website: www.readingma.gov

Name: COLTMAN Michael N Date: 4/28/2022
(Last) (First) (Middle)

Address: 18 MILTON Rd.

Phone (Home): 781-944-5739 Phone (Work):

Phone (Cell): 28617-694-7629 Which number should be listed? Cell

Occupation: Retired Engineer Number of years in Reading: 36

E-mail address: MCOLTMAN@VERIZON.NET

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input checked="" type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

Active member of Committee for several years - experience with youth soccer and Tball little league, Pickleball, adult BASKETBALL, Ultimate Disk, Biking, and walking in town conservation/town forest areas

Active in Senior Community - RNN - RECALL etc.



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Michael Coltman
18 Milton Road
mcoltman@verizon.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Recreation Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

I do not wish to be considered for reappointment.


Signature

4/28/2022
Date

LaVerde, Jacquelyn

From: Chris Cridler <christopher.cridler@gmail.com>
Sent: Friday, May 13, 2022 12:40 PM
To: LaVerde, Jacquelyn
Subject: Re: FW: RCTV Board of Directors Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jacquelyn,

Thank you for the reminder. Yes, I would like to seek re-appointment to the RCTV board.

Thank you,

Chris Cridler

On Thu, May 12, 2022 at 3:39 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Chris,

Just a reminder to please return your signed questionnaire to the Town Clerk's Office by Monday, May 16th. Or, you can simply reply to this email and let me know whether you would like to seek reappointment.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

[16 Lowell Street](#)

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED

From: LaVerde, Jacquelyn

Sent: Thursday, April 28, 2022 3:41 PM

To: christopher.cridler@gmail.com

Subject: RCTV Board of Directors Incumbent Questionnaire

Hello Chris,

Your term on the RCTV Board of Directors expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

[16 Lowell Street](#)

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY -5 PM 12:18



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: John Daly
163 Woburn Street
johnjdaly1937@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Commissioners of Trust Funds

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I do not wish to be considered for reappointment.

A handwritten signature of John J. Daly in black ink, written over a horizontal line.
Signature

5/4/22
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
LG
2022 MAY 30 AM 10:20

FAX: (781) 942-9043

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Pino D'Orazio
14 Wilson Street
pdorazio@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Historical Commission

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

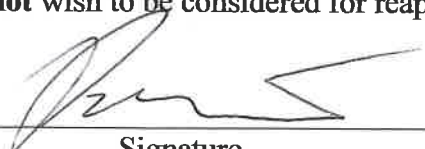
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Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I do not wish to be considered for reappointment.



Signature

4/28/22

Date

LaVerde, Jacquelyn

From: Travis Estes <travisb.estes@gmail.com>
Sent: Monday, May 9, 2022 6:23 PM
To: LaVerde, Jacquelyn
Subject: Re: Climate Advisory Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thanks. Yes I am still interested in remaining an associate member.

Travis

On Mon, May 9, 2022 at 5:29 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hi Travis,

There are currently no full member vacancies. You can certainly let the VASC know you are interested in appointment as a full member should a vacancy arise. Are you still interested in reappointment as an associate if there is not a full vacancy?

Thank you and kind regards,

Jackie

From: Travis Estes <travisb.estes@gmail.com>
Sent: Monday, May 9, 2022 7:12 AM
To: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
Subject: Re: Climate Advisory Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Jackie,

Is there still a regular member position open or just the associate member? If so, can I apply for reappointment to that role?

Thanks,

Travis

On Thu, Apr 28, 2022 at 3:54 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Travis,

Your term on the Climate Advisory Committee expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

[16 Lowell Street](#)

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED

LaVerde, Jacquelyn

From: Eric Gaffen
Sent: Thursday, May 12, 2022 4:07 PM
To: LaVerde, Jacquelyn
Subject: Re: Recreation Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello, yes I do intend on seeking a re- appointment.

When is the form due to be returned? And I will I will make sure I do that!

Eric

On Thu, May 12, 2022 at 3:40 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hi Eric,

My apologies, but I have not yet received your form and you did not indicate your preference in your other email. Do you plan to seek reappointment to the Recreation Committee? 😊

Thank you and kind regards,

Jackie

From: Eric Gaffen <ericgaffen@gmail.com>
Sent: Tuesday, May 3, 2022 2:47 PM
To: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
Subject: Re: Recreation Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I guess there's not a lot of Eric Gaffen's in the world so google assumes all variations should just go to me!

On Tue, May 3, 2022 at 2:44 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Interesting! And fortunate that it somehow found you! Thank you for the correction – I have updated our database.

Kind regards,

Jackie

From: Eric Gaffen <ericgaffen@gmail.com>

Sent: Tuesday, May 3, 2022 1:31 PM

To: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>

Subject: Re: Recreation Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jackie -

I'm not sure how this email actually made it through but I am glad it did!

My email is ericgaffen@gmail.com - there's no "." in between my first and last name. I first noticed it in the attachment.

Thanks!

Eric

On Thu, Apr 28, 2022 at 3:58 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Eric,

Your term on the Recreation Committee expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

[16 Lowell Street](#)

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED

LaVerde, Jacquelyn

From: noreply@civicplus.com
Sent: Monday, June 6, 2022 3:56 PM
To: LaVerde, Jacquelyn
Subject: Online Form Submittal: Town Manager - Contact Us

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Town Manager - Contact Us

Town Manager Staff	Jacquelyn LaVerde, Administrative Specialist
First Name	Thomas
Your E-mail Address	thosgardiner@hotmail.com
Subject	Town Forest committee membership
Message	<p>Hello</p> <p>I would like to be reappointed as an associate member of the Town Forest committee instead of full member. Thanks</p> <p>p.s. Tim Kerwin is interested in becoming a full Member.</p>
Attachment Number 1	<i>Field not completed.</i>
Attachment Number 2	<i>Field not completed.</i>
Attachment Number 3	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY 16 PM 3:30

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Thomas Gardiner
182 Franklin Street
thosgardiner@hotmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Town Forest Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I do not wish to be considered for reappointment.


Signature


Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA
2022 MAY -2 AM 10:40
TOWN MANAGER
(781) 942-9043

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

MEMORANDUM

TO: Andrew Grasberger
129 Green Street
andrewg216@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Zoning Board of Appeals

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

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2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

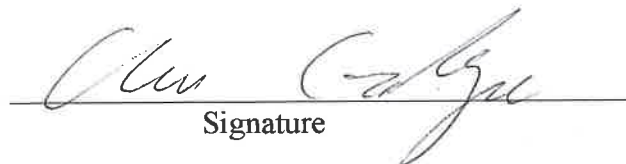
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature

4/29/2022
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY 9 AM 8:19

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Krissandra Holmes
77 Redgate Lane
krissandrah@yahoo.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Board of Registrars

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I **do not** wish to be considered for reappointment.


Signature

5-3-22
Date

LaVerde, Jacquelyn

From: Patrick Houghton <Patrick@cfhlawoffice.com>
Sent: Wednesday, May 4, 2022 5:38 PM
To: LaVerde, Jacquelyn
Subject: Re: Zoning Board of Appeals Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jacquelyn,

No that clears everything up. I'm fine with those dates. If any of the full time members are not reapplying, you may also consider me for a full term instead of an associate term. Thank you.

Sincerely,

Patrick F. Houghton, Esquire
271 Main Street, Suite 202
Stoneham, MA 02180
781-438-7444
Fax: 781-438-2078

This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication may contain material protected by attorney-client privilege. If you are not the intended recipient or the person responsible for delivering the e-mail for the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you believe you have received this e-mail in error, please immediately notify Patrick F. Houghton by telephone at 781-438-7444.

United States Treasury Regulation Circular 230 requires that we inform you that, unless expressly stated otherwise, any United States federal tax advice contained in this e-mail, including any attachments, is not intended or written to be used, and cannot be used, by any person for the purpose of avoiding any tax penalties imposed by the Internal Revenue Code of 1986, as amended or to promote, market or recommend to another party any transaction or matter addressed herein.

On May 4, 2022, at 5:28 PM, LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Patrick,

Thank you so much for getting back to me.

All appointed terms are from July 1st to June 30th. Associate terms are two years, Full terms are three years. You were appointed in November to complete the remainder of a two-year term that expires on

June 30th 2022. If reappointed as an Associate, it will be for the full two-year term effective July 1, 2022 and expiring June 30th, 2024.

I hope that helps. Please let me know if you have any further questions.

Thank you and kind regards,
Jackie

From: Patrick Houghton <Patrick@cfhlawoffice.com>
Sent: Wednesday, May 4, 2022 3:43 PM
To: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
Subject: RE: Zoning Board of Appeals Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jacquelyn,

Please see attached. My records indicate that my term is up in June, 2022, but also that I was appointed during November, 2021 for a one-year term. If I am reappointed, will the term run from July 1, 2022-June 30, 2023? Thank you for your time.

Sincerely,

Patrick F. Houghton, Esquire
Law Office of Houghton, Gordon & Mulligan
271 Main Street, Suite 202
Stoneham, MA 02180
Tel: 781-438-7444
Fax 781-438-2078

United States Treasury Regulation Circular 230 requires that we inform you that, unless expressly stated otherwise, any United States federal tax advice contained in this e-mail, including any attachments, is not intended or written to be used, and cannot be used, by any person for the purpose of avoiding any tax penalties imposed by the Internal Revenue Code of 1986, as amended or to promote, market or recommend to another party any transaction or matter addressed herein.

This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication may contain material protected by attorney-client privilege. If you are not the intended recipient or the person responsible for delivering the e-mail for the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you believe you have received this e-mail in error, please immediately notify Patrick F. Houghton, Esquire by telephone at 781-438-7444.

From: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
Sent: Thursday, April 28, 2022 4:02 PM

To: Patrick Houghton <Patrick@cfhlawoffice.com>
Subject: Zoning Board of Appeals Incumbent Questionnaire

Hello Patrick,

Your term on the Zoning Board of Appeals expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,
Jackie

Jackie LaVerde
Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:
Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Patrick Houghton
4 Carnation Circle
patrick@cfhlawoffice.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Zoning Board of Appeals

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I **do not** wish to be considered for reappointment.

Signature

5-4-22

Date

Kelly



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY 4 AM 11:39
pk

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us TOWN MANAGER Website: www.readingma.gov (781) 942-9043

MEMORANDUM

TO: Kathleen Kelly
36 Grove Street
k2kellyus@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Trails Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I **do not** wish to be considered for reappointment.

LaVerde, Jacquelyn

From: Timothy Kirwan <tkirwan1@gmail.com>
Sent: Tuesday, June 7, 2022 5:52 PM
To: LaVerde, Jacquelyn
Subject: Re: Town Forest Committee - Full Membership Opportunity

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

As I told Bill I'm ok with this.

Timothy P. Kirwan
Hotel Creation +
781.315.7429 m
207.597.2480 lake

On Tue, Jun 7, 2022, 5:46 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Tim,

I am contacting you because you are a current Associate member of the Town Forest Committee.

There is a full voting member seat that will be available at the start of the new term, which begins July 1st. I wanted to confirm with you that you would be interested in switching your membership and being appointed as a full member? Please let me know, so the VASC can recommend the reappointment to the full Select Board.

Please let me know if you have any questions.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

16 Lowell Street

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY -2 AM 8:59

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Timothy Kirwan
48 Hanscom Avenue
tkirwan1@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Town Forest Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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3. Incumbents will not be required to fill out new citizen volunteer forms.

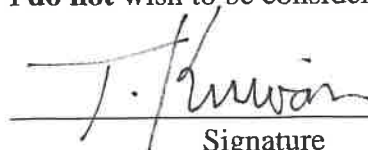
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

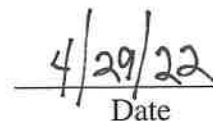
☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature


Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY 4 PM 12:03

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Anthony Lalicata
17 Springvale Road
tonycigar@msn.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Constables

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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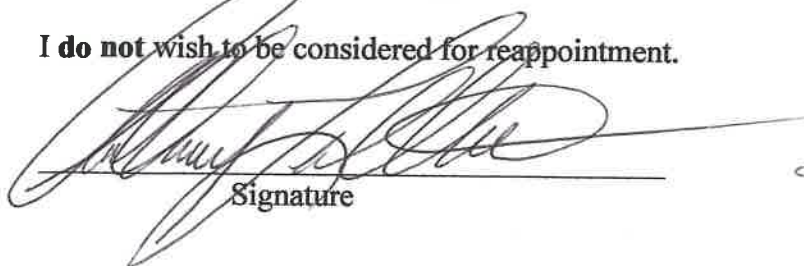
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature

2 May 2022
Date

FROM: Anthony Lalicata

DATE: 2 May 2022

RE: Reappointment to the Constables

Thank you very much for the opportunity that you have given me and I WISH TO BE considered for reappointment. If I would be considered for reappointment please update my contact information to the following:

Anthony Lalicata

P.O. BOX 32

Reading, MA 01867

Cell Phone: (781) 779-9574

Email: alalicata@essexconstables.org

Thank you again,

Anthony Lalicata



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Richard Lopez
105 Red Gate Lane
rlopez430@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Board of Health

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY - 2 AM 10:29

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
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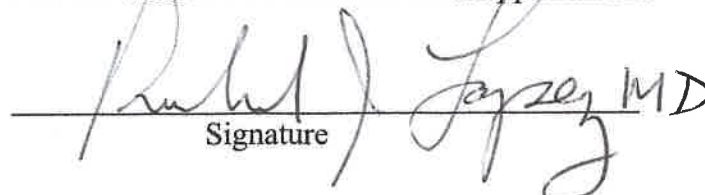
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature


Date

LaVerde, Jacquelyn

From: Greg Maganzini
Sent: Thursday, May 12, 2022 5:27 PM
To: LaVerde, Jacquelyn
Subject: Re: Historic District Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Yes, I'd like to be reappointed and remain in the HDC.

Thanks

Greg Maganzini

Sent from my iPhone

On May 12, 2022, at 3:40 PM, LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Greg,

Just a reminder to please return your signed questionnaire to the Town Clerk's Office by Monday, May 16th. Or, you can simply reply to this email and let me know whether you would like to seek reappointment.

Thank you and kind regards,
Jackie

Jackie LaVerde

Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED

From: LaVerde, Jacquelyn
Sent: Thursday, April 28, 2022 4:09 PM
To: gregmags1@yahoo.com
Subject: Historic District Committee Incumbent Questionnaire

Hello Greg,

Your term on the Historic District Commission expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,
Jackie

Jackie LaVerde

Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED

<MAGANZINI Greg - Historic District Commission - 2022 Incumbent Questionnaire.pdf>

Miles

LaVerde, Jacquelyn

From: John M. Miles
Sent: Thursday, May 12, 2022 4:31 PM
To: LaVerde, Jacquelyn
Subject: Re: Animal Control Appeals Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jacquelyn,

I apologize for the delay the completed questionnaire has been on my counter for over a week. I would like to seek reappointment and will drop the form in the town mailbox tomorrow.

Thanks,

John Miles

[Sent from Yahoo Mail for iPhone](#)

On Thursday, May 12, 2022, 3:41 PM, LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello John,

Just a reminder to please return your signed questionnaire to the Town Clerk's Office by Monday, May 16th. Or, you can simply reply to this email and let me know whether you would like to seek reappointment.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

16 Lowell Street

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED

From: LaVerde, Jacquelyn

Sent: Thursday, April 28, 2022 4:12 PM

To: John M. Miles <jgeils51@yahoo.com>

Subject: Animal Control Appeals Committee Incumbent Questionnaire

Hello John,

Your term on the Animal Control Appeals Committee expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

16 Lowell Street

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY 18 AM 10:43
TOWN MANAGER
(781) 942-9043/9

MEMORANDUM

TO: John Miles
532 West Street
jgeils51@yahoo.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Animal Control Appeals Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
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3. Incumbents will not be required to fill out new citizen volunteer forms.

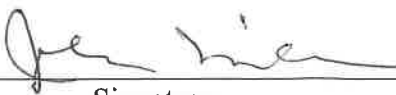
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I do not wish to be considered for reappointment.


Signature

5/10/22
Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY - 3 AM 9:18
RK

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: John Parsons
3 C Street
johnparsons3@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Trails Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒

I wish to be considered for reappointment.

☐

I **do not** wish to be considered for reappointment.


Signature

5-1-22

Date

LaVerde, Jacquelyn

From: Caitlin Salmon <cedriscoll@gmail.com>
Sent: Monday, May 16, 2022 12:05 PM
To: LaVerde, Jacquelyn
Subject: Re: Board of Cemetery Trustees Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I would like to seek reappointment. Thank you!

Cait

Sent from my iPhone

On May 16, 2022, at 9:22 AM, LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hi Caitlin,

You can just let me know via email whether you would like to seek reappointment 😊

Thank you and kind regards,
Jackie

From: Caitlin Driscoll <cedriscoll@gmail.com>
Sent: Thursday, May 12, 2022 8:28 PM
To: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
Subject: Re: Board of Cemetery Trustees Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Can I submit a signed questionnaire online? I just don't know when I'll be able to get to the town hall.
Thanks,

Caitlin

On Thu, Apr 28, 2022 at 4:17 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Caitlin,

Your term on the Board of Cemetery Trustees expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

16 Lowell Street

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED

Sexton



Town of Reading

16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.usWebsite: www.readingma.govTOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Kevin Sexton
20 Emerson Street
kevinmsexton@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Board of Health

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

 X I wish to be considered for reappointment.

 I **do not** wish to be considered for reappointment.

DocuSigned by:

A593B6E25499490...

Signature

5/2/2022

Date



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.
2022 MAY 25 AM 11:42
px

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Deborah Small
177 Wakefield Street
deborahsmall@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Council on Aging

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

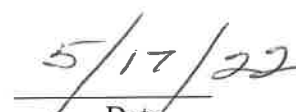
Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.



I wish to be considered for reappointment.

I **do not** wish to be considered for reappointment.


Signature


Date

Stortz

LaVerde, Jacquelyn

From: Ronald Stortz <rstortz@verizon.net>
Sent: Monday, May 16, 2022 8:36 AM
To: LaVerde, Jacquelyn
Subject: Re: Board of Cemetery Trustees Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Jackie
Yes, I would like to seek reappointment to the Cemetery Board.
Thank you
Ron Stortz

-----Original Message-----

From: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
To: rstortz@verizon.net <rstortz@verizon.net>
Sent: Thu, May 12, 2022 3:43 pm
Subject: FW: Board of Cemetery Trustees Incumbent Questionnaire

Hello Ron,

Just a reminder to please return your signed questionnaire to the Town Clerk's Office by Monday, May 16th. Or, you can simply reply to this email and let me know whether you would like to seek reappointment.

Thank you and kind regards,
Jackie

Jackie LaVerde
Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED

From: LaVerde, Jacquelyn
Sent: Thursday, April 28, 2022 4:23 PM
To: rstortz@verizon.net
Subject: Board of Cemetery Trustees Incumbent Questionnaire

Hello Ron,

Your term on the Board of Cemetery Trustees expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,
Jackie

Jackie LaVerde
Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER

(781) 942-9043

MEMORANDUM

TO: William Sullivan
44 Blueberry Lane
wgsullivan@comcast.net

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Town Forest Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

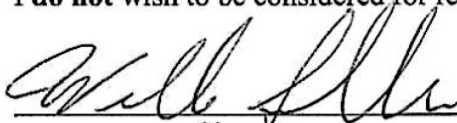
1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

X

I wish to be considered for reappointment.

I **do not** wish to be considered for reappointment.


Signature

4/28/2022
Date



Town of Reading
16 Lowell Street
Reading MA 01867

RECEIVED
TOWN CLERK
READING, MA.
LG

2022 JUN 13 PM 4:44

Town Clerk
781-942-9050

fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: TALBOT WALTER WILLIAM Date: JUNE 10, 2022
(Last) (First) (Middle)

Address: 33 PASTURE ROAD READING MA 01867

Phone (Cell): 508-471-0951 Which number should be listed? CELL

Occupation: RETIRED (TECH SALES, EDUCATION) Number of years in Reading: 1 1/2

E-mail address: wwtalbot7@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|---|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input checked="" type="checkbox"/> Climate Advisory Committee <u>FULL MEMBER</u> | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

CURRENTLY ASSOCIATE MEMBER OF CLIMATE ADVISORY COMMITTEE
B.S. ENVIRONMENTAL SCIENCE, B.S. MECHANICAL ENGINEERING, M.B.A.
33 YEARS TECHNICAL SALES AND MARKETING, 10 YEARS HIGH SCHOOL
TEACHER, 2 YEARS ASSOCIATE COLLEGE PROFESSOR
ABLE TO EXPLAIN TECHNICAL SUBJECT ON A LEVEL THAT IS NEITHER
ABROGANT OR CONDESCENDING

LaVerde, Jacquelyn

From: Ray Vaillancourt <blessedstray@yahoo.com>
Sent: Thursday, May 12, 2022 3:49 PM
To: LaVerde, Jacquelyn
Subject: Re: Trails Committee Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you.

I waited because there was discussion of having me apply to be a full member. Can you please tell me how I would go about that?

Thank you

Ray

On May 12, 2022, at 3:43 PM, LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello Ray,

Just a reminder to please return your signed questionnaire to the Town Clerk's Office by Monday, May 16th. Or, you can simply reply to this email and let me know whether you would like to seek reappointment.

Thank you and kind regards,
Jackie

Jackie LaVerde
Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:
Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED

From: LaVerde, Jacquelyn
Sent: Thursday, April 28, 2022 4:28 PM
To: blessedstray@yahoo.com
Subject: Trails Committee Incumbent Questionnaire

Hello Ray,

Your term on the Trails Committee expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,
Jackie

Jackie LaVerde

Administrative Specialist
Town of Reading
16 Lowell Street
Reading, MA 01867
781-942-6643
jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm
Tues 7:30 am – 7:00 pm
Friday - CLOSED

<VAILLANCOURT Ray - Trails Committee - 2022 Incumbent Questionnaire.pdf>

Weston

LaVerde, Jacquelyn

From: John Weston <westonjohnc@gmail.com>
Sent: Tuesday, May 17, 2022 3:50 PM
To: LaVerde, Jacquelyn
Subject: Re: CPDC Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

My apologies.
Yes I am seeking reappointment

On Tue, May 17, 2022, 2:32 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hi John,

My apologies – but the form that was attached was not signed. Are you seeking reappointment on the CPDC?

Thank you and kind regards,

Jackie

From: John Weston <westonjohnc@gmail.com>
Sent: Monday, May 16, 2022 3:17 PM
To: LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us>
Subject: Re: CPDC Incumbent Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thanks,

John Weston - CPDC

On Thu, Apr 28, 2022 at 4:31 PM LaVerde, Jacquelyn <jlaverde@ci.reading.ma.us> wrote:

Hello John,

Your term on the Community Planning and Development Committee expires on June 30th. Please indicate whether you would like to seek reappointment by completing the attached questionnaire and returning it to the Town Clerk's Office no later than Monday, May 16th, 2022.

If you have any questions, please do not hesitate to ask.

Thank you and kind regards,

Jackie

Jackie LaVerde

Administrative Specialist

Town of Reading

16 Lowell Street

Reading, MA 01867

781-942-6643

jlaverde@ci.reading.ma.us

Town Hall Hours:

Mon, Wed, Thurs 7:30 am – 5:30 pm

Tues 7:30 am – 7:00 pm

Friday - CLOSED



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MA.

2022 MAY -2 PM 1:33 *mc*

FAX: (781) 942-8071
Email: townmanager@cl.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-8043

MEMORANDUM

TO: David Williams
117 Oak Street
dave.williams6@gmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Trails Committee

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

☒ I wish to be considered for reappointment.

☐ I do not wish to be considered for reappointment.

David S. Williams 05/02/22



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071

Email: townmanager@ci.reading.ma.us

Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

MEMORANDUM

TO: Brendan Zarechian
815 Main Street
bazell@hotmail.com

FROM: Fidel Maltez, Town Manager

DATE: April 28, 2022

RE: Reappointment to the Board of Assessors

Our records indicate that your term of office on the above Board, Committee, or Commission expires on June 30, 2022.

The Select Board's policy provides that:

1. All incumbents for terms that are expiring will be sent this questionnaire regarding their desire for reappointment. This form must be returned to the Town Clerk's Office by May 16, 2022.
2. All positions which are vacant or with terms expiring will be posted, including those where the incumbent desires reappointment.
3. Incumbents will not be required to fill out new citizen volunteer forms.

Please indicate below whether or not you desire reappointment to this position, and return this signed form to the Town Clerk's Office by May 16, 2022. If we do not hear from you by this date, we will assume that you do not wish to be re-appointed.

 X I wish to be considered for reappointment.

 I **do not** wish to be considered for reappointment.

Brendan Zarechian
Signature

5/16/2022
Date

2022	DRAFT - SELECT BOARD AGENDAS	2022	
6/23/2022		Staff Responsibility	Estimated start time
July 19, 2022		Tuesday	
	Overview of Meeting	Dockser	7:00
	Public Comment	Board	7:05
	SB Liaison & Town Manager Reports	Board	7:10
	Vote on Parking Regulation Changes, including Electric Vehicle Restrictions		
	Approve 71 Middlesex Ave Driveway Request	Percival	
	Discuss Future Agendas	Board	
	Approve Meeting Minutes	Board	
August 9, 2022		Tuesday	
	Overview of Meeting	Dockser	7:00
	Public Comment	Board	7:05
	SB Liaison & Town Manager Reports	Board	7:10
	Reading Coalition Staff Report	McNamara	
	Discuss Proposed Changes to Town Personnel Policy	Donahue	
	Discuss Future Agendas	Board	
	Approve Meeting Minutes	Board	
August 30, 2022		Tuesday	
	Overview of Meeting	Dockser	7:00
	Public Comment	Board	7:05
	SB Liaison & Town Manager Reports	Board	7:10
	Reading Police Department Staff Report		
HEARING	Vote to Accept Proposed Changes to Town Personnel Policy	Donahue	
	Discuss Future Agendas	Board	
	Approve Meeting Minutes	Board	
September 13, 2022		Tuesday	
	State Legislation Visit		
September 20, 2022		Tuesday	
	Vote to Close Subsequent Town Meeting Warrant		
	Economic Development Update	Erin Schaeffer	
October 11, 2022		Tuesday	
October 25, 2022		Tuesday	
HEARING	Tax Classification	Santaniello & Board of Assessors	
November 8, 2022	State Election	Tuesday	
November 14, 2022	Subsequent Town Meeting I	Monday	

2022		DRAFT - SELECT BOARD AGENDAS		2022
6/23/2022		Staff Responsibility	Estimated start time	
November 15, 2022		Tuesday		
November 17, 2022	Subsequent Town Meeting II	Thursday		
November 21, 2022	Subsequent Town Meeting III	Monday		
November 22, 2022		Tuesday		
November 28, 2022	Subsequent Town Meeting IV	Monday		
December 6, 2022		Tuesday		
	Vote to Approve Licenses (delegated to Town Manager's Office)			
	Vote to Approve Liquor Licenses			
December 7, 2022		Wednesday		
	Town Department FY24 budgets			
December 13, 2022		Tuesday		
	Town Department FY24 budgets			
December 14, 2022		Wednesday		
	Town Department FY24 budgets (if needed)			
	Future Meetings - Agenda Items			
	Discuss Early Sunday Hours at Recreational Fields & Parks	Rec Comm		
	Discuss/Vote to adopt Birch Meadow Master Plan (discuss with Town Counsel in advance)	Rec Comm		
	Public Safety Quarterly updates	Landry/ Dockser		
	Air BnB update	CPDC		
	Update on 186 Summer Ave / Review of Select Board role (consult with Town Counsel)	Town Counsel		
	Discuss Police Department Policies with respect to Police Reform Legislation & Department Accreditation	Landry/ Dockser		
	Discuss and Approve Flag Policy	Board		
	Discuss Tree Lawn Pesticide Policy	BOH		
	Recurring Agenda Items			
	Close Warrant: Annual Town Meeting	March	3/1/2022	
	Close Warrant: Subsequent Town Meeting	September	9/27/2022	
	Appoint Town Accountant	March	Annual	
HEARING	Approve Classification & Compensation	May	Annual	
	Appointments of Boards & Committees	May/June	Annual	

2022		DRAFT - SELECT BOARD AGENDAS		2022	
6/23/2022		Staff Responsibility		Estimated start time	
HEARING	Approve Tax Classification	October		Annual	
HEARING	Approve Licenses	December		Annual	
	Liaison: RCTV members Report			Annual	
	Liaison: CAB (RMLD) member Report			Annual	
	Liaison: MAPC member Report			Annual	
	Liaison: Reading Housing Authority Report			Annual	
	Liaison: Reading Ice Arena Report			Annual	
	Town Accountant Report			Qtrly	
	Economic Development Director			Semi-ann	
	Parking/Traffic/Transportation Task Force				
	Town Board & Committee visits				
	Town Department visits				
	Review Select Board Goals				
	Review Town Manager Goals				